



# VILLAGE OF BARTLETT

## Municipal Electricity and Natural Gas Tax Senior Citizen Rebate Program

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### General Rules

1. The Village of Bartlett will rebate amounts paid for the municipal electricity or municipal natural gas tax to eligible senior citizens once each year.
2. Rebates will be based upon payments made by eligible senior citizens during the Village's 2016 fiscal year (May 1, 2015 – April 30, 2016).
3. Only one senior citizen rebate will be given per residence in the amount of \$30 for the municipal electricity or natural gas tax.
4. Eligible senior citizens must request the \$30 rebate for municipal electricity or natural gas taxes paid by completing an application form provided by the Village's Finance Department.
5. Applications and supporting documentation should be delivered or mailed to:

Village of Bartlett  
Utility Tax Rebate  
228 S. Main Street  
Bartlett, IL 60103

6. Rebate applications for the Village's 2016 fiscal year (May 1, 2015 – April 30, 2016) must be delivered to the Village's Main Office or, if submitted by mail, postmarked by June 10, 2016.
7. Questions concerning the municipal electricity or natural gas tax senior citizen rebate should be directed to the Village of Bartlett at 630-837-0800.

### Eligible Individuals

To be eligible for a senior citizen utility tax rebate, an individual must:

1. Have been a resident of the Village of Bartlett during the Village's entire 2016 fiscal year (May 1, 2015 – April 30, 2016).

2. Have been 65 years of age or older on or before June 5, 2016.
3. Have received electricity or natural gas service at the residence during the Village's entire 2016 fiscal year (May 1, 2015 – April 30, 2016).
4. Have the electric or natural gas service account(s) in their name.
5. Individuals who pay for electricity or natural gas through their rent or homeowners association assessment fee are also eligible to receive a \$30 rebate provided that they follow the instructions listed in item #2 of the *Required Supporting Documentation* section below.

### Required Supporting Documentation

The following documentation must accompany a senior citizen utility tax rebate application:

1. Proof of Age – Acceptable proof of age includes a copy of a driver's license, a copy of a state identification card, or a copy of a birth certificate. If the eligible individual qualified for the rebate by being 65 years old or older in a prior rebate year, submission of proof of age for the current rebate year is not necessary.
2. Proof of Residency – 12-month residency will be verified through the Village's water billing records. In the event that a residence does not receive an individual water bill (i.e., water is billed directly to a landlord/property owner, property management company or homeowners association), a resident must provide a copy of their rental agreement or a letter from their homeowner's association on letterhead stating that their electricity or natural gas utility bills are paid for as part of their rent or homeowner's association fee.
3. Proof of Utility Tax Payment – Acceptable proof includes a copy of the electric or natural gas bill for the residence concerned with an ending service date in April 2016.
4. Residents that qualified for the senior citizen utility tax rebate in a previous year do not need to reapply if they remain responsible for electricity or natural gas payments at the same residence(s), as annual verification will continue through water billing records. However, individuals who pay for electricity or natural gas through their rent or homeowners association assessment fee will need to reapply annually.

**VILLAGE OF BARTLETT**  
**Municipal Electricity and Gas Use Tax Rebate Program**  
**Application Form**  
**For Taxes Paid From May 1, 2015 – April 30, 2016**

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

***Eligibility***

To be eligible for a senior citizen utility rebate, an individual must:

- A. Have been a resident of the Village of Bartlett from May, 2015 thru April, 2016.
- B. Have been 65 years of age or older on or before June 5, 2016. You must include proof of age (driver's license or state ID) when you submit this application if you **are not** currently receiving the water senior discount.
- C. Have received electricity or natural gas at the residence from May, 2015 thru April, 2016. (A copy of the April, 2016 bill must accompany this application).
- D. Have the electric or natural gas service account in the applicant's name.
- E. Individuals who pay for electricity or natural gas through their rent or homeowners association assessment fee are also eligible to receive a \$30 rebate provided that they provide a copy of their rental agreement or a letter from their homeowner's association on letterhead stating that their electricity or natural gas utility bills are paid for as part of their rent or homeowner's association fee.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Submit the following with this application:**

- **Proof of age (copy of driver's license or state ID if you are not receiving the water senior discount)**
- **Copy of an April, 2016 gas or electricity utility bill**

Bring to the Village Hall or mail to the following address:

***Village of Bartlett, Utility Tax Rebate, 228 S. Main Street, Bartlett, IL 60103***

**Note:** Rebate applications must be delivered to the Village of Bartlett or, if mailed, postmarked no later than June 10, 2016.

A rebate check may not be issued until eight weeks or more after the receipt of an application.