



VACATION HOUSE WATCH

Vacation Watch house checks are considered only when the home is vacant for a minimum of three days, and a maximum of two weeks per watch. A homeowner can request a maximum of one month total of vacation watches per calendar year at a residence.

| RESIDENT INFORMATION | OTHER INFORMATION |
|--|---|
| Name: | Date/Time Leaving: |
| Address: | Date/Time Returning: |
| Phone: Emergency Phone: | Animal(s) in house? YO NO |
| Alarm Company Name: Phone Number: | Paper Discontinued? YO NO |
| | Mail Discontinued? YO NO |
| Lighting Timer(s)? YO NO If Yes, Location(s): | |
| Motion Light(s)? YO NO If Yes, Location(s): | |
| EMERGENCY CONTACTS | VEHICLE INFORMATION |
| Person Watching House: | Vehicle Year: Location: <input type="checkbox"/> Garage/Driveway <input type="checkbox"/> |
| Address: | Make: |
| Telephone: | Model: |
| Allowed on Premise? YO NO Has Key to Premise? YO NO | Color: |
| ADDITIONAL EMERGENCY CONTACTS | VEHICLE INFORMATION |
| Person Watching House: | Vehicle Year: Location: <input type="checkbox"/> Garage/Driveway <input type="checkbox"/> |
| Address: | Make: |
| Telephone: | Model: |
| Allowed on Premise? YO NO Has Key to Premise? YO NO | Color: |
| License Number: | |
| ADDITIONAL INFORMATION | |
| <p style="text-align: center;"><input type="checkbox"/> Check if Applicable PARENTAL RELEASE</p> <p>I hereby request the Bartlett Police Department complete occasional checks on my home during this Vacation House Watch period. I authorize the Bartlett Police Department to conduct these checks on the well being of my children who will be staying at the residence during my absence.</p> <p>Minor Child's Name(s) _____ Age(s) _____</p> <p><i>[If this section is checked, it is suggested you leave a key with person watching house]</i></p> | |

I REALIZE AND HEREBY RELEASE THE BARTLETT POLICE DEPARTMENT FROM ANY CLAIMS FOR DAMAGES SUSTAINED AT THE ABOVE-MENTIONED RESIDENCE WHILE I AM AWAY FROM IT AND AGREE TO NOT HOLD THEM LIABLE IF DAMAGES DO OCCUR.

_____ Date

_____ Signature

Cc: Vacation Watch Log Book
Shift Commanders/Shift Sergeants

PLEASE CALL US WHEN YOU RETURN!