

BARTLETT POLICE DEPARTMENT ANNUAL REPORT 2011



2011 Round Table Team
Charter Members



BARTLETT POLICE DEPARTMENT 2011 ANNUAL REPORT



Village Officials

President
Michael Airdo

Trustees
T.L. Arends
Gregory Martin
Frank Napolitano
Dennis Nolan
Eric Shipman

Village Clerk
Lorna Giles

Village Administrator
Valerie Salmons

Chief of Police
Kent Williams

Deputy Chiefs
Joseph Leonas
Patrick Ullrich



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March 14, 2012

Valerie L. Salmons
Village Administrator
228 South Main Street
Bartlett, Illinois 60103

Dear Ms. Salmons,

On behalf of the men and women of the Bartlett Police Department, I am humbled and honored to have the opportunity to present our 2011 Annual Report. This document carries on the fine tradition of providing a detailed analysis of the outstanding service provided by our nationally accredited agency.

The information provided throughout these pages includes crime and accident trends, various police programs and partnerships, and highlights of the year. This report is designed to be a window into the various functions and commitments of the department, thus serving as a valuable resource for all duly elected and appointed public officials, residents, law enforcement agencies, libraries, businesses, journalists, and anyone interested in the Village of Bartlett.

The efforts of the public servants represented in this document reflect the commitment of industry leaders in providing diverse resources and talents regarding all matters of crime and quality of life matters. These fine personnel are also known for their leadership throughout the profession of law enforcement, and are in many ways on the forefront of policing innovation, technology, education and training.

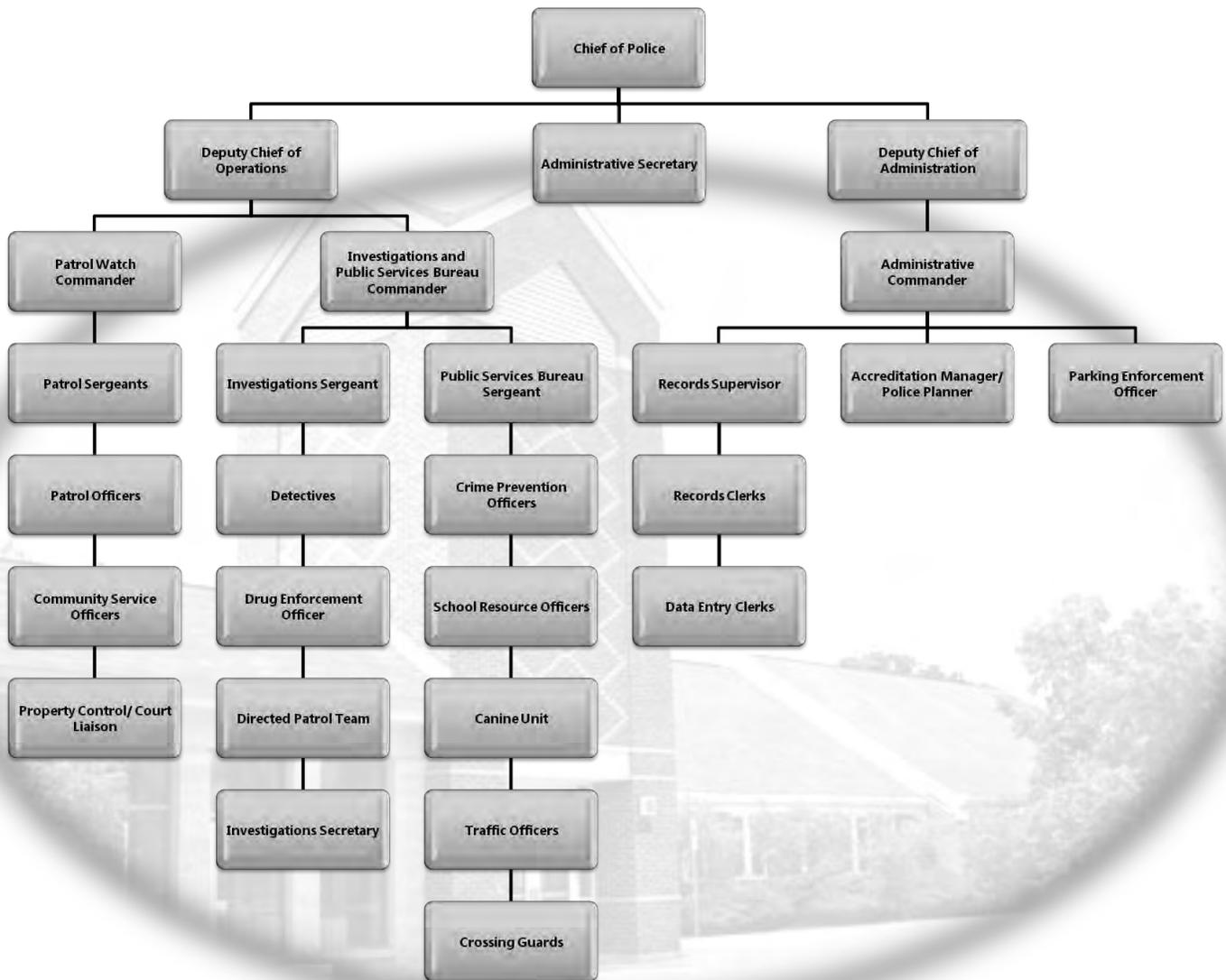
I'm confident this document will reflect our continued efforts to gain voluntary respect for and compliance with the various local, state and federal laws of our free society, through the least restrictive method of intervention possible as we carry out our department motto, "Serve With Care, Protect With Confidence."

During this nationwide recession, this past year reflected the continued challenges our village faces as it remains committed to providing very high levels of customer service throughout all departments of government service. Thus, all the efforts and accomplishments of the Bartlett Police Department contained in this report would be impossible without the tremendous support you and our Board have provided historically and throughout the year. On behalf of an extremely grateful police department, thank you for providing the resources necessary to fulfill our motto.

Yours in service,

Kent F.A. Williams
Chief of Police

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Sworn Personnel

1 Chief
 2 Deputy Chiefs
 3 Commanders
 6 Sergeants
 29 Patrol Officers
 2 Traffic Unit Officers
 4 Detectives
 2 School Resource Officers
 1 Drug Enforcement Officer
 2 Crime Prevention Officers
 2 Directed Patrol Officers
 1 Canine Officer

Civilian Personnel [Full-Time]

4 Community Service Officers
 1 Records Supervisor
 8 Records Clerks
 2 Secretaries
 1 Property Control Custodian
 1 Accreditation Manager

Civilian Personnel [Part-Time]

1 Parking Enforcement Officer
 2 Data Entry Clerks

Civilian Personnel [Seasonal]

37 School Crossing Guards

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Goals

Protection of life and property.

Preservation of the public peace.

Enforcement of laws and ordinances.

Arrest of law violators and assembling competent evidence of the alleged violation.

Promotion of respect and cooperation of all citizens for the law and those sworn to enforce it.

Our Mission and Vision

Your Police Department, in the interest of providing a safe environment for all and to enhance the quality of life in this community, pledges to serve and protect the life and property of the people of Bartlett. Our goal is to prevent crime, to preserve the public peace, and uphold those guarantees set down in the Constitution of the United States of America, the laws of the State of Illinois and local ordinances of Bartlett.

This mission grows from our vision of the relationship between the People of Bartlett and the Bartlett Police.

Your Police Department strives to remain a vital and responsive member of the community. The Bartlett Police have a commitment to training and professionalism and receive their direction and authority from the public trust. This continuing partnership will allow us to change, grow and develop together. With compassion, respect and understanding of your needs, we will be guided by justice both now and tomorrow.

(Mission Vision Statement developed by a Committee of Employees – 1994)

<i>Crime Rate</i>	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
	10.4	11.0*	10.5*	9.3*	9.2*	8.6**	8.5**	8.7‡	8.6‡	7.5‡	6.2	5.0
Population	36,706	36,706	36,706	36,706	36,706	39,377*	39,377*	41,402‡	41,402‡	41,402‡	41,208	41,208
Combined Part I & Part II Offenses	3,819	4,068	3,876	3,427	3,396	3,420	3,822	3,608	3,543	3,121	2,548	2,040
*Based on 2000 census population **Based on 2005 special census ‡Based on 2007 special census												
Crime rate numbers represent how many people in a group of 100 would likely be a victim of a crime.												

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Earth Day Celebration

The annual celebration was hosted by the Park District at the Nature Center on April 30th. The department joined in the Earth friendly activities.



Fairs and Expositions

On July 20th, the Crime Prevention Unit attended the "Character Counts Expo" at Hanover Township to hand out coloring books to kids and meet local members of the community. On September 22nd, the Hanover Township Center held a Senior Health and Wellness Expo. The department participated by providing hundreds of people with Elderly Services and Crime Prevention handouts. On October 1st, members attended the Home Depot Open House where they handed out coloring books and played bags tournaments with attendees. On October 2nd, police attended the annual Bartlett Fire Protection District Open House. Police personnel discussed the Smart 911 program, handed out coloring books and crime prevention handouts.



Bartlett Farmers Market

Throughout the summer, police personnel attended the outdoor market. Officers brought squad cars and segways and played bags tournaments with kids.

Kiwanis Club's Peanut Day

The annual fundraiser was held on September 23rd at the Dunkin Donuts where the Village President, police personnel and McGruff the crime fighting dog raised money for the Kiwanis Club.



Apple Blossom Run

The Park District's 31st annual run took place on May 7th. We provided traffic control for nearly 300 men, women and children.

Bartlett Lions Labor Day Dash

Police provided traffic control for 75 men and women who participated in the 7th annual "Stride for Sight" run on September 4th.

Bartlett Volunteer Fire Department 4th Annual Street Fest & Dance

On September 3rd in downtown Bartlett over 500 people attended this event which included food, music, bingo, and children's activities.

Bartlett Elementary Walk-a-thon

Officers walked with students, handed out water and cheered on the participants as they raised funds for educational activities.

Bartlett High School Homecoming Week

Several members of the department coached the sophomore girls "Powder Puff" team, participated in the Homecoming parade, the Hawkfest, and the Homecoming Rally.



Special Olympics Illinois

Department members braved the icy Twin Lakes water on February 27th. They collected \$2,750.36 for the cause.

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Bartlett Police Open House

On March 13th, the department opened its doors to the public during our annual Open House which was held in conjunction with the Bartlett Lions Club Pancake Breakfast. Approximately 900 guests attended this event, toured our facilities, met and spoke with police personnel. Representatives from various department-affiliated services were present including DuComm Dispatch Communications, SPEAR Warrant Service Team members and police K-9 Brewster.

Bartlett Little League

On April 16th the Bartlett Little League held their "Opening Day Walk" while police personnel provided traffic control for hundreds of participants. The walk started in Leisberg Park and ended at Ruzicka Field, officially marking the start of the 2011 Little League Baseball season.



D.A.R.E. Family Fishing Derby

The 8th annual D.A.R.E. Family Fishing Derby was held at Beaver Pond on May 21st. Members of the department and Bartlett Fire Protection District were on hand to help with the catch-n-release fishing competition. Over 100 children, including current and former D.A.R.E students, and their families participated in this event. Prizes were donated by area businesses.



July 4th Festival

The 4th of July Festival was held from July 1st through July 4th. Festival entertainment included amusement rides, games, food, concerts, fireworks display, and parade. The department provided security and traffic enforcement for the thousands of people in attendance.

Bartlett Halloween Fun Fest and Parade



The 3rd annual Halloween Fun Fest and Parade was held on October 29th. Officers not only provided safe passage to over 250 children and their families dressed in Halloween costumes, but also handed out candy. The parade started at Village Hall with a marked squad car leading the way and ended at Banbury Fair with a dance and costume contest.

Heartland Center Annual Blood Drive

The police department hosted its annual blood drive held on December 29th. The community donated 13 pints of blood.

Heritage Days



The Heritage Days Committee Board made up of Bartlett Downtown Businesses, hosted its 2nd annual celebration from September 9th through September 11th. Featured activities included a craft show, flea market, fashion show, wine tasting, pet show, car show, parade, and vintage baseball game.

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In 2011 the Bartlett Police Department was excited to initiate a progressive program designed to foster a climate of shared leadership and responsibility throughout the agency. This endeavor was based on the philosophy that no matter a particular member's title or job description, all personnel represent an integral role within the department, which prides itself on **"Serving with Care & Protecting with Confidence."** Regardless of where one serves, all employees have the opportunity to interact with others and influence and foster positive relationships with those around us. Within these relationships, ideas are freely exchanged regarding the direction of our department and how things could be accomplished more effectively and efficiently if only we were empowered to do so. We capitalized upon this concept by initiating a program called *The Round Table Team*. Team members have differing responsibilities and titles throughout the organization, but their mission has a foundation rooted in departmental-wide professionalism and empowerment. As professional relationships overlap and mesh, each employee has ample opportunities to share ideas with Round Table Team members, who in turn present these ideas to the team as a whole to work in conjunction with the Chief's office to develop a successful plan for our department.

Employees who serve on this team have the opportunities for:

- Proactive participation in leadership development and training
- Responsibility concerning culture maintenance and development
- Input on policy and procedure development and implementation
- Effect change
- Participate in binding decisions
- Personal growth & professional challenges
- Improved inter-departmental communications
- Innovation and problem solving
- Nuance development
- Adaptability/team building
- Handling organizational complexity

The Round Table Team consists of 12 members who will serve a staggered two-year term. Team members are first and foremost colleagues who represent their co-workers and report back to those they work with. The Round Table Team provides a safe and transparent environment for colleagues within our department to discuss and practice all of the bulleted disciplines while professionally challenging personal and group perspectives on various issues important to our mission and vision and the overall health of our department.

All employees are encouraged to submit ideas and concerns to the Chief's Office for consideration by the Round Table Team. This can be done either formally through the chain of command or informally via email or through ideas placed in agenda suggestion boxes which are placed within the department. Based upon this input, the Chief then sets the agenda to be considered by the Round Table Team.

Round Table Team members have equal voting rights and decisions require a two-third majority vote. The Chief has agreed that decisions made regarding matters addressed by the team will be binding, barring any conflict with local, state or federal law, budgetary constraints or existing contractual language between the village and union or management rights. The team does not take on matters of specific personnel matters (Officer "Y") or unduly expose the department to civil liability.



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Crisis Intervention Team



Officer Bansley, Officer Zefo, Sergeant Crowley, Officer Tavalacci, Officer Anderson

In April of 2011, the Bartlett Police Department implemented a five member Crisis Intervention Team (CIT) and joined only a few departments in the area with such a program. The CIT officers receive intensive specialized training in dealing with individuals who have a mental illness or other behavioral disabilities, referred to as consumers. Community members can identify CIT officers by a special pin worn on the uniform. Four of the team members are also state certified in Elder Services. CIT officers network with surrounding mental health agencies to provide appropriate care and resources to the consumers and families. The advantage to the implementation of the CIT is to reduce repeat calls to those who need CIT intervention, increase officer safety, decrease arrest rates for the mentally ill and decrease use of force. Additionally, officers are better trained and educated in de-escalation techniques.

Throughout the year, CIT members visited all of the local hospitals and mental health facilities. The team met with a member from each service in a coordinated community effort to discuss various strategies in local resource referrals for those suffering from mental illness. CIT members got to experience firsthand how post traumatic stress disorder in veterans is handled by meeting with Dr. Patrick McGrath of St. Alexius Behavioral and viewing the Virtual Iraq/Afghanistan. Dr. McGrath is the only physician in the state licensed to run this program, for veterans which simulates visual memories, smells, and actual feelings of explosions. One team member attended the 3-day NAMI Conference 2011 in Chicago and two team members attended a class on Handling the Angry and Enraged.

From April through December, officers responded to roughly 84 mental illness calls of which, 38 cases or 45% were handled by a CIT member. The other 55%, a CIT officer was not available. The average age of the consumer was 36 years, with mental illnesses ranging from the most prominent depression, to bipolar, anxiety, anger, defiance disorder, substance abuse down to other unknown mental illness. Calls for responding law enforcement varied from suicidal subjects to domestics involving a person with a mental illness. Referrals were given out to NAMI DuPage, Mental Illness Court/Adult Probation DuPage County (MICAP), Hanover Township Services, Veterans Hospital in Chicago, DuPage Crisis Services, and Ecker Center.

The inception of the Crisis Intervention Team has been very successful to date with the calls involving persons with mental illness rapidly increasing and the number of mental health facilities in the state decreasing. Law enforcement has had to make great strides in the response to consumers and CIT certainly provides a way for involved officers to more effectively de-escalate situations and provide resources for those in need.

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POLICE OFFICER OF THE YEAR MICHAEL KMIECIK

Officer Michael Kmiecik was selected as the 2011 Police Officer of the Year for his outstanding performance and work ethic during the past year. He has been a dedicated member of the department for 12 years serving as a D.A.R.E. Officer, Crime Prevention Officer, Traffic Unit Officer, Canine Officer and member of the Northern Illinois Police Alarm System's Mobile Field Force. During his career, Officer Kmiecik earned the Meritorious Service Award in 2011, a letter of recommendation for his valued assistance during an armed robbery investigation in 2011, and the Illinois Department of Transportation DUI Enforcement Award in 2009.

Officer Kmiecik is assigned to the Public Services Bureau as the police department's canine handler and is well-respected by his supervisors and peers. He is viewed as an informal leader amongst his peers and can always be counted on to share his professional experience and knowledge with other members of the police department. He is known for his caring attitude and highly professional demeanor. Mike has also provided valuable police canine training to the new recruits at the Suburban Law Enforcement Academy and for the department members.

Officer Kmiecik handled many incidents throughout the year in which his professionalism and expertise were on display, including locating a burglary suspect hiding inside the Walgreens store during a burglary/alarm investigation, tracking and locating an armed robbery suspect who fled the Dairy Queen in Streamwood, apprehending a burglary suspect in the 700 block of Morning Glory Lane, and tracking an armed robbery suspect who fled the 7-Eleven on Lake Street resulting in the offender's arrest.

CIVILIAN EMPLOYEE OF THE YEAR MATTHEW PERRY

Community Service Officer (CSO) Matthew Perry was selected as the 2011 Civilian Employee of the Year for his outstanding performance and work ethic during the past year. He has been a dedicated member of the department for the past fifteen years and received the Meritorious Service Award in 2003. CSO Perry serves as an Evidence Technician, Child Safety Seat Technician, Field Training Officer, and Humane Investigator.

CSO Perry was lauded by his supervisors and peers for providing exceptional service in the performance of his duties. During the past year, he was selected as the department's December Employee of the Month for being instrumental in solving several thefts at Bartlett Community Center. In addition, CSO Perry received several letters from appreciative citizens throughout the year thanking him for his excellent customer service.

Matthew was also recognized for his strong willingness to assist the Bartlett community and other members of the police department, participating in several important police-community events, training new CSOs and providing valuable instruction at Suburban Law Enforcement Academy, assisting in evidence collection during the service of several narcotics search warrants, consistently exhibiting a positive attitude and presenting himself in a highly professional manner to the Village of Bartlett.

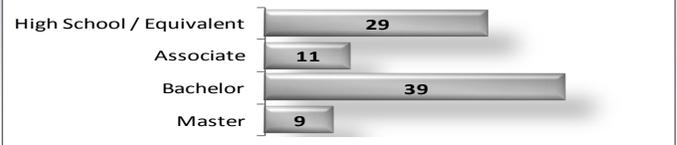


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Accreditation Manager Nora Ackerley Employee of the Month-January | 6 Complimentary Letters
Officer Thomas Alagna IDOT Achievement Award | AAIM Award DUI Enforcement | WIU Certificate of Appreciation | Employee of the Month- March
 2 PIPs-Exemplary Performance | 9 Complimentary Letters
Officer Jason Amore 2 PIPs-Exemplary Performance
Officer Victoria Anderson 3 PIPs-Exemplary Performance | 4 Complimentary Letters
Records Clerk Susan Angelacos 1 Complimentary Letter
Officer Derek Bansley IDOT Achievement Award | Employee of the Month-May | 1 PIP-Exemplary Performance | 1 Complimentary Letter
Records Clerk Carol Barwacz Employee of the Month-November | 1 Complimentary Letter
Officer Richard Bosh U-46 Award | Meritorious Service Award | Honorable Shift Citation | 2 PIP-Exemplary Performance | 4 Complimentary Letters
Officer Andrew Bubis 1 PIP-Exemplary Performance
Officer Patrick Carey 2 PIPs-Exemplary Performance
Records Clerk Diane Combs 1 Complimentary Letter
Sergeant Jessica Crowley Honorable Shift Citation | Employee of the Month-August & November | 9 Complimentary Letters
Parking Officer Shirley Evans 1 Complimentary Letter
Officer Mireya Flores WIU Certificate of Appreciation | 5 PIPs-Exemplary Performance | 12 Complimentary Letters
Officer Karen Goff 1 PIP-Exemplary Performance | 3 Complimentary Letters
Officer Kevin Gost Excellent Attendance Award-20 Years | Employee of the Month-September | 2 PIPs-Exemplary Performance | 1 Complimentary Letter
Officer Michael Hanrahan 1 PIP-Exemplary Performance | 2 Complimentary Letters
Officer William Hecker Honorable Shift Citation | 3 PIPs-Exemplary Performance | 2 Complimentary Letters
Officer Tracey Hunter 2 Complimentary Letters
Officer Amy Jenkins AAIM Award DUI Enforcement | 1 PIP-Exemplary Performance | 4 Complimentary Letters
Officer Michael Kmiecik Police Officer of the Year | Meritorious Service Award | Honorable Shift Citation | Employee of the Month-April
 7 PIPs-Exemplary Performance | 8 Complimentary Letters
CSO Keith Kollias 1 PIP-Exemplary Performance | 1 Complimentary Letter
CSO David Laciola Employee of the Month-October | 3 PIPs-Exemplary Performance | 4 Complimentary Letters
Deputy Chief Joseph Leonas 1 PIP-Exemplary Performance | 1 Complimentary Letter
Commander Michael McGuigan 1 Complimentary Letter
Officer Christopher Meade Honorable Shift Citation | 2 PIPs-Exemplary Performance | 5 Complimentary Letters
Officer Gary Mitchell Honorable Shift Citation | Employee of the Month-June | 2 PIP-Exemplary Performance | 4 Complimentary Letters
Officer Jon Neidlinger 2 PIPs-Exemplary Performance | 1 Complimentary Letter
Officer Melissa Odisho Honorable Shift Citation | 2 Complimentary Letters
Officer Manny Perez Meritorious Service Award | 1 Complimentary Letter
CSO Matthew Perry Civilian Employee of the Year | Employee of the Month-December | 6 Complimentary Letters
Sergeant Geoffrey Pretkelis 2 PIP-Exemplary Performance | 5 Complimentary Letters
Officer Peter Rakiewicz Honorable Shift Citation Award | 1 PIP-Exemplary Performance | 1 Complimentary Letter
Officer Eric Roger 2 PIPs-Exemplary Performance | 2 Complimentary Letters
Sergeant Michael Rummell 1 PIP-Exemplary Performance
Officer Kyle Rybaski IDOT Achievement Award
Officer Demetrius Sales Cook County Law Enforcement Award | Honorable Shift Citation | 4 PIPs-Exemplary Performance | 3 Complimentary Letters
Records Clerk Jean Schuelke Honorable Shift Citation | 1 Complimentary Letter
Officer Tammy Schulz IDOT Achievement Award | 1 PIP-Exemplary Performance | 2 Complimentary Letters
Officer Chris Sheahan Life Saving Award | IDOT Achievement Award | 1 PIP-Exemplary Performance | 2 Complimentary Letters
Officer Brian Simone Meritorious Service Award | AAIM Award DUI Enforcement | Employee of the Month-February & July
 6 PIPs-Exemplary Performance | 5 Complimentary Letters
Officer David Smith 4 PIPs-Exemplary Performance | 3 Complimentary Letters
Commander Charles Snider 1 Complimentary Letter
Officer Christopher Solesky IDOT Achievement Award | AAIM Award DUI Enforcement | Employee of the Month-May | 1 PIP-Exemplary Performance
 5 Complimentary Letters
Officer Robert Sweeney AAIM Award DUI Enforcement | 2 Complimentary Letters
Officer Michael Tavolacci Honorable Shift Citation | IDOT Achievement Award | 1 PIP-Exemplary Performance | 5 Complimentary Letters
Officer Eric Tellschow Meritorious Service Award | Employee of the Month-February | 2 PIPs-Exemplary Performance | 3 Complimentary Letters
Officer Jennifer Tonkovich Honorable Shift Citation | 2 PIPs-Exemplary Performance | 4 Complimentary Letters
Chief Kent F. A. Williams SLEA Certificate of Appreciation | 5 Complimentary Letters
Officer David Woollard 4 Complimentary Letter
Sergeant Scott Yarwood 1 Complimentary Letter
Officer James Zefo Blue Night Award | AAIM Award DUI Enforcement | 2 PIPs-Exemplary Performance | 2 Complimentary Letters

Educational Achievements

Many of our personnel have obtained college degrees, both prior to and after appointment to the department. The pursuit of higher education is one example of our commitment to professional policing.



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CHIEF DAN PALMER

On February 11, 2011, Chief of Police Dan Palmer retired after 31 years of service. Dan joined the department as a patrol officer on November 6, 1979. He steadily moved up the ranks as he was promoted to the rank of Sergeant in 1984, Lieutenant in 1987 and Acting Chief of Police on April 14, 1994. A few months later, Village Administrator Valerie Salmons appointed him to the position of Chief of Police. Dan served 17 ½ years as the department's Chief, a time during which he watched the department grow, both in size and professionalism. Chief Palmer took a police force of fewer than 40 sworn officers in 1995 and built a department that earned accreditation by the Commission on Accreditation of Law Enforcement Agencies (CALEA) five consecutive times, along with two Flagship Agency designations. Bartlett Police Department's policies and procedures have since become a model for agencies throughout the nation. Under Chief Palmer's leadership, the Village saw a new Directed Patrol team in its neighborhoods, the first police liaison officers in its middle school and high school, the formation of a Specialized Police Emergency Action Response Team

and an Elderly Services Team, the formation of the Major Crimes Assistance Team, more than \$2 million in grant funding for officers, equipment and programs, a K9 unit always at the ready, and expanded law enforcement training that garnered the department a Governor's Award for Excellence in 2005. Many of the police department programs Chief Palmer grew and encouraged, such as the annual Police Open House, award-winning National Night Out, and teen friendly Skate Park Bash, are a reflection of Dan's determination to always put the protection of Bartlett residents and the peace and safety of the community first and foremost in his mission as Chief of the Bartlett Police Department. Upon his retirement, Dan became the Emergency Services Coordinator for Hanover Township.



CHIEF KENT WILLIAMS

Upon the retirement of Dan Palmer, Deputy Chief Kent Williams was named Acting Chief of Police and on April 8th, Village Administrator Valerie Salmons appointed Deputy Chief Kent Williams to the position of Chief of Police.

Chief Williams has been with the department for 26 years. He joined the force in 1985 as a patrol officer and was subsequently promoted to the rank of Sergeant in 1993, Commander in 2002, and Deputy Chief in 2005. Chief Williams holds a Bachelor's Degree in Criminal Justice Management from Aurora University, as well as a Master's Degree in Organizational Leadership from Judson University. He is currently working to complete a Master's Degree in Law Enforcement Administration at Western Illinois University. He is a graduate of the FBI National Academy and the Senior Management Institute for Police, taught by the John F. Kennedy School of Government at Harvard University.

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OFFICER ROBERT PAGE



Officer Robert Page retired on August 10, after 21 years of service. Bob began his career in the department's Patrol Section. In 1994, he was selected to be a member of the department's newly formed Directed Patrol Team and became one of the department's first certified bicycle patrol officers. He also participated in the department's "Cop on the Corner" program. Bob also was one of the first officers in the department's history to be certified as a gang enforcement specialist and was instrumental in developing a Tri-Village gang identification handbook with Streamwood and Hanover Park Police Departments. He also served on the first inter-jurisdictional gang task force known as Summer Mobile Field Force. After serving as a member of the Directed Patrol Team, Bob became one of the first officers in the department's Traffic Unit and was certified as a truck enforcement officer. Bob served the department in many other roles throughout his career, including detective, mobile in-car camera instructor, high-risk traffic stop instructor, field training officer, evidence technician, juvenile officer, crash investigator, and breathalyzer operator. During the latter portion of his career, Bob became involved in emergency management. He was trained as an advanced weather spotter and the Village asked him to serve as its Emergency Management Coordinator. Bob became the Village's first state accredited local emergency management coordinator in 2004. In this role, Bob ensured the Village was current on all of the mandated emergency management tasks, and was responsible for working with Cook, DuPage and Kane Counties to make sure the Village's emergency management plan was in compliance with county mandates. Bob's training was instrumental during the flood event in 2008, as well as the blizzard event in February 2011. During his time at the police department, he was also selected to be the Emergency Services Coordinator for Hanover Township. After he retired, he was chosen to be the Emergency Services Coordinator for the City of Charleston, South Carolina.



SECRETARY RUTH NORRIS

Administrative Secretary Ruth Norris retired on June 17, after more than 38 years of service. Ruth joined the department as a part-time school crossing guard on February 6, 1973. She also served as a part-time matron and records clerk from 1973-1979. Ruth became a full-time employee in 1979 when she was hired to serve in the roles of records clerk and police dispatcher. She worked in those capacities until 1981 when she became the supervisor of the records clerks, dispatchers, crossing guards and meter maids. In 1984, Ruth changed positions again and became the Administrative Secretary to the Chief of police, a role she went on to serve in for the next 27 years. Ruth also served as the department's historian. Upon her retirement, Ruth planned to spend time with her family.

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On June 2nd, the promotions of Commander Joseph Leonas, Sergeant Charles Snider, and Officer William Naydenoff were celebrated in the Village Hall Council Chambers. Joseph Leonas was appointed to the rank of Deputy Chief, Charles Snider was appointed to the rank of Commander, and William Naydenoff was promoted to the rank of Sergeant.

DEPUTY CHIEF JOSEPH LEONAS

Deputy Chief Joseph Leonas has been with the department for 21 years. During his tenure, he served as the Investigations Commander, Crime Prevention Officer, Juvenile Officer, D.A.R.E Instructor, and a Commander for the Major Case Assistance Team. He completed his undergraduate degree from DePaul University and holds a Master's Degree from Western Illinois University. He also graduated from the Northwestern University Center for Public Safety School of Police Staff & Command and attended the FBI National Academy. In 1999, he was promoted to the rank of Sergeant and appointed to the rank of Commander in 2005. Deputy Chief Leonas assumed command of the Operations Division to oversee the Patrol Division, Investigations Division, and Public Services Bureau.



COMMANDER CHARLES SNIDER

Commander Charles Snider has been with the department for 16 years. He has served as a Traffic Unit Supervisor, Crime Prevention Officer, Traffic Crash Reconstruction Specialist, D.A.R.E. Instructor, and Crossing Guard Supervisor. He was promoted to the rank of Sergeant in 2005. He completed his undergraduate degree from Western Illinois University and holds a Master's Degree from National Louis University. He also graduated from the Northwestern University Center for Public Safety School of Police Staff & Command. Commander Snider has been assigned to the Patrol Section.

SERGEANT WILLIAM NAYDENOFF

Sergeant Naydenoff has been with the department for 7 years. He served a Directed Patrol Team Officer and a member of the S.P.E.A.R Team. He was also named as Police Officer of the Year in 2007. He holds a Bachelor's Degree from Illinois State University. Sergeant Naydenoff was assigned to the Patrol Section as one of the shift supervisors.



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PROPERTY CUSTODIAN MICHAEL BRADY

Michael Brady was hired as the department's Court Liaison / Property Custodian on April 18. Michael retired as a Police Sergeant with the Hoffman Estates Police Department after providing over 28 years of service. Michael also served in the Major Case Assistance Team for thirteen years, and was the Task Force Director from July 2007 to August 2010. Michael graduated from Northwestern University School of Police Staff and Command in 2001.

POLICE OFFICER TRACEY HUNTER

Officer Tracey N. Hunter was sworn in as a police officer for the Village of Bartlett on July 11th. She was a member of the Suburban Law Enforcement Basic Academy Class 12-01. Upon graduation, Tracey entered the department's patrol officer field training program, which she completed on December 25. Tracey is a graduate of Geneva High School and obtained a Bachelor of Arts degree in Criminal Justice with a minor in French from Illinois State University in 2010.



ADMINISTRATIVE SECRETARY HEIDI ATKINSON

Heidi Atkinson was hired as the Administrative Secretary on August 8. She had eleven years of experience in assisting and administrating at the executive level. Prior to joining Bartlett, Heidi worked as the Administrative Assistant for the Director of Purchasing at the corporate offices of Aldi Inc.

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DIANE COMBS

Records Clerk Diane Combs has been a member of the department since April 2009. She is certified by the Illinois State Police Law Enforcement Agency Data System. Diane assisted the Full Scale Disaster Committee "Operation Touchdown" in 2010, and is currently a member of the Emergency Management Team. She serves the department in the Records Section by initiating, processing, and maintaining documents, correspondence and statistics and assists with matron duties as needed. Diane is married and a proud mother of three beautiful children.

GARY MITCHELL

Police Officer Gary Mitchell was sworn in on September 14th, 2001 and is currently assigned to the Patrol Section. He previously served as a detective and on the Directed Patrol Team. Gary was named Police Officer of the Year in 2005. In 2006, he received the Cook County Sheriff's Award of Merit. Gary has been a Honor Guard Member since 2006 and worked on the Recruitment Team from 2003 to 2008. From 2006-2010 Officer Mitchell served on the Major Case Assistance Team Surveillance Team (MCAT) where he earned a commendation for his service. He was placed on the MCAT Investigations team in 2010 where he currently is a member. Since 2008, Gary has been assigned to the SPEAR team which conducts high risk search warrants. He also serves the department as a juvenile officer, Taser operator, rifle officer, gang specialist, bicycle officer, advanced weather spotter, and officer in charge. Gary is married and has two young children.



PATTI NUDELMAN

Records Clerk Patti Nudelman joined the department in April 2009. She is certified by the Illinois State Police Law Enforcement Agency Data System (LEADS) and trained as a matron. Patti's duties include assisting residents when they come in and on the telephone. She processes citations and reports, Freedom of Information Act requests and citation review forms. Patti enjoys volunteering, reading and spending time with her three daughters and granddaughter.

MICHAEL TAVOLACCI

Officer Michael Tavalacci joined the department in September 2001 shortly after the attacks of 9/11. Since joining the department he has served as a patrol officer and a crime prevention officer. In Crime Prevention, Michael taught D.A.R.E., made community presentations, served on domestic violence committees, and orchestrated a 1st Place national recognition for the 2007 National Night Out events. Michael received multiple awards for his efforts related to the enforcement of DUI laws. He holds multiple certifications and serves the department as an instructor of numerous topics to include firearms, defensive tactics, CPR/1st Aid, and cultural diversity. He currently serves as a member of the Elderly Services Team and Crisis Intervention Team in addition to his patrol duties. Michael has earned a Bachelor's degree in Applied Behavioral Science, a Master's degree in Managerial Leadership, and is currently working towards a PhD in Human and Organizational Systems combined with a Master's Degree in Human Development. Michael is married and the father of two young children.



BARTLETT POLICE DEPARTMENT 2011 ANNUAL REPORT

Internal Affairs Report

The Police Department investigated two formal complaints against two members of the department in 2011. It should be noted that one internal investigation may involve more than one complainant and may include more than one alleged violation of several departmental rules, policies or procedures. There were three rule violations alleged and two complainants in the internal investigations investigated this year. The findings for these rule violations are below.

<u>SOURCE OF COMPLAINT</u>	<u>SEX OF COMPLAINANT</u>	<u>RACE OF COMPLAINANT</u>	<u>AGE OF COMPLAINANT</u>
Citizen complaint	1 Male	1 Caucasian	Under 18
Police Agency Complaint	1 Female	0 African-American	18-25
	Police Agency Complaint	1 Hispanic	26-35
		0 Other	36-45
		1 Police Agency Complaint	46 and over
			Police Agency Complaint
			1
<u>DISPOSITION OF CASES</u>	<u>DISCIPLINARY ACTION</u>		
Unfounded	1	Counseling	0
Exonerated	0	Oral Reprimand	0
Sustained	1	Written Reprimand	1
Not Sustained	0	Suspension	0
Misconduct not based on Original Complaint	0	Separation from service	0
Policy Failure	0	Demotion	0

Unfounded: The investigation indicates that the act(s) did not occur or that it failed to involve members of the department.

Exonerated: The act(s) alleged did occur, but the act(s) are justified, lawful and proper.

Sustained: The investigation disclosed that there is sufficient evidence to clearly prove the allegations that were made in the complaint.

Not Sustained: The investigation failed to discover sufficient evidence to clearly prove or disprove the allegations that were made in the complaint.

Misconduct Not based on Original Complaint: The investigation revealed that the acts of misconduct that occurred were not contained or alleged in the original complaint.

Policy Failure: The investigation revealed that the alleged acts did occur, however the member was acting in accordance with department policy.

Police Officers: As a law enforcement officer, my fundamental duty is to serve the community; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation and the peaceful against violence or disorder; and to respect the constitutional rights of all to liberty, equality and justice. I will keep my private life unsullied as an example to all and will behave in a manner that does not bring discredit to me or to my agency. I will maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed both in my personal and official life, I will be exemplary in obeying the law and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty. I will never act officiously or permit personal feelings, prejudices, political beliefs, aspirations, animosities or friendships to influence my decisions. With no compromise for crime and the relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities. I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice. I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence. I will constantly strive to achieve these objectives and ideals, dedicating myself to my chosen profession...law enforcement.

Civilian Employees: I acknowledge respect for human life, recognizing diversity among the members of the community and department I serve. I will exhibit honesty and integrity through ethical behavior. I will be obedient to the laws of the Village of Bartlett, the State of Illinois and the United States of America. I will not, in the performance of my duty, work for personal advantage or profit. I will, at all times, recognize that I am a public servant, and that ultimately I am responsible to the public. I will give the most efficient, impartial and courteous service of which I am capable at all times. I will regard my fellow employees with the same standards as I maintain for myself. I will accept responsibility for my actions. I will do only those things that will reflect honor on my fellow employees, my supervisors, my agency and myself.

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Operations Division

The Operations Division consists of three sections: patrol, investigations, & public services bureau. Each of these sections has several specialties. In Bartlett we have the philosophy that if we combine the duties of several officers into one officer, we meet the goals of not only job enrichment, but also efficiency with tax dollars. In this way, the department succeeds in providing a real value for our customers—the citizens of Bartlett. For example, our patrol officers have certifications such as “breathalyzer” operator, juvenile officer, traffic officer, and evidence technician to name a few. Our officers multi-task and their day can consist of much more than “routine patrol” duties. A case in point, if a burglary is committed, many patrol officers would respond. One might take the initial report, while another is performing evidence work. If a suspect is caught and is discovered to be a minor, another police officer is then required by law to be assigned as a juvenile advocate specialist. Another example of group effort is within our investigations & public services section. Inside the unit we have detectives, crime prevention officers, school resource officers, directed patrol team, and an undercover narcotics officer. All of these parts work as a whole, and combined with all the other sections, compliment each others’ strengths and provide a style of policing truly unique to Bartlett. And though not readily known to the average citizen, Bartlett serves as a model to others, not just locally, but also outside the borders of Illinois. In fact, many of our officers are considered subject matter experts, and work on their off time as instructors at local police academies, colleges, and universities. We are proud to serve in alliance with our residents, and will continue to do so in the future with care and confidence.



BARTLETT POLICE DEPARTMENT 2011 ANNUAL REPORT

Administrative Division

The Administrative Division, also referred to as support services, performs many non-operational functions in support of the police department's Operations Division. In 2011, one of the commanders assigned to the Patrol Section was re-assigned as a new Administrative Commander. The Administrative Division now includes one Deputy Chief, one Administrative Commander, the Records Section, Planning and Research, School Crossing Guards, Parking Enforcement, Property Control, Fleet Maintenance, and Emergency Management. The Administrative Division also serves as the liaison to DU-COMM, our regional dispatch agency, as well as the Cook, DuPage and Kane County Circuit Courts. The largest responsibility of this division lies with the Records Section. The Records Section operates 24 hours a day, seven days a week and are responsible for answering phones, face-to-face interaction with citizens at the department's front lobby, maintaining a variety of official documents in a manner that allows for maximum security, as well as transferring and sharing records with other criminal justice agencies and the court system. In addition, Records Section personnel are responsible for monitoring video surveillance of the prisoner detention area and parking lots for security purposes. Employees in the Records Section report the department's traffic stop statistics to the Illinois Department of Transportation and process Freedom of Information Act requests, the department processed 1,448 requests in 2011. A highlight from the Administrative Division in 2011 was the purchase and implementation of a new records management system (RMS). The RMS allows officers to type their reports in their squad cars and electronically submit them for approval. One accreditation manager is assigned to Planning and Research. She is responsible for coordinating the department's accreditation program, producing the department annual report, conducting crime analysis, and researching new legislation and policies. Planning & Research also pursues grant opportunities; the department benefitted from several grants awarded over the past year, which include traffic enforcement grants, a bulletproof vest grant refund program, and an Illinois Terrorism Task Force narrowband radio grant. The Property Control Unit is tasked with logging and housing all of the property entered into the section for evidence or safekeeping. The Property Control Custodian is responsible for taking evidentiary items to the crime lab for analysis, preparing evidence for criminal trials, maintaining the chain of custody for all evidence, and destruction or return of evidence after criminal cases are disposed in court.



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The Patrol Section is the largest and most visible unit within the police department. It provides the community with continuous police service 24 hours a day, seven days a week. Patrol is split into four twelve hour shifts, the AM shift (6:00 am-6:00 pm) or the PM shift (6:00 pm-6:00 AM). All shifts work a 56 day rotating schedule between the AM shift and PM shift. The shifts are run by one sergeant and the Patrol Section is supervised by one commander.

The Patrol Section is responsible for handling emergency and non-emergency calls for service. In order to meet the demanding and

changing needs of the diverse range of calls received, each shift is comprised of a juvenile officer, less lethal operator, taser operator, breathalyzer operator, elderly services officer, and crisis intervention team officer. These skill sets and qualifications/certifications on each shift help to achieve the police department's motto of "Serve with Care, Protect with Confidence".

In 2011, the police department handled approximately 34,149 calls for service. This is down from 2010 when the department handled 36,500 calls for service and 39,087 calls for service in 2009.

Community Service Officers, commonly referred to as CSOs, play an integral role in the service provided to the community. They are uniformed, unarmed, civilian members of the department who strive to serve our citizens in a timely, professional and safe fashion. CSOs provide assistance with local ordinance enforcement, animal complaints, helping with crossing guard duties, and initiating community requested house checks when residents are on vacation. Additionally, CSOs aid in administrative duties, handle online auto sales on e-bay and vehicle maintenance coinciding with these sales. They deploy two speed trailers throughout the village, assist with traffic direction, work at special events, and install and educate residents about child safety seats. During 2011, 221 car seats were installed by our Certified Safety Seat installers. CSOs work rotating 10 hour shifts, with all three working every Friday. The schedule allows staffing of CSOs throughout the week from 7:00 am to 10:00 p.m. providing assistance to patrol officers in handling 15% of the total call volume, greatly reducing the number of calls for service sworn personnel handle. During 2011, two CSOs received the Employee of the Month Award for outstanding police work. Community Service Officers continue to play a significant role in building strong relationships between the community and the Bartlett Police Department.



Community Service Officers
Matthew Perry, Keith Kollias & David Lacriola

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ILEAS is a statewide police mutual aid system with over 700 member agencies. Bartlett is a member of Region IV of the ILEAS plan, which incorporates mutual aid responses for towns in Lake, Cook, and DuPage Counties. In 2011, Bartlett officers responded to eight requests for assistance to other suburban towns through ILEAS. Bartlett requested and received mutual aid for one incident involving an armed barricaded subject.



The Major Case Assistance Team (MCAT) is a multi-jurisdictional organization formed in 1998. MCAT is comprised of police officers serving in the roles of detective, forensic technician, and surveillance team member. When a major incident occurs that might otherwise overwhelm an agency, MCAT is activated. Within hours, dozens of officers respond to provide investigative and forensic assistance to member agencies during investigations of homicides, kidnappings and other major crimes. MCAT investigators can be required to perform any task in the investigative process to include canvassing neighborhoods, interviewing witnesses and suspects, providing technical support and conducting forensic duties including the collection of evidence. The MCAT officers train together on a regular basis, and are specially selected from their home agencies based

on their experience, talent, and training. Bartlett has officers assigned to MCAT to fill the roles of detective, forensic supervisor and technician, and surveillance team member. MCAT is presently comprised of 22 police agencies from the northwest suburbs. For 2011 MCAT responded to a total of 10 activations: 7 Homicide Investigations, 1 Murder/Suicide Investigation, 2 Suspicious Death Investigations. Total personnel support hours for 2011: was 3,796.75: Investigative Support = 2,334.5, Forensic Support = 1,276.25, Surveillance Support = 186.



Northern Illinois Police Alarm System (NIPAS) is a police mutual aid system operating in Northeastern Illinois. NIPAS was established by an intergovernmental agreement in 1983 and now has 99 member agencies.

NIPAS has three main components:

- Mutual Aid System
- Emergency Services Team (EST)
- Mobile Field Force (MFF)

The Mutual Aid System provides for participating agencies to send police officers to the requesting municipality in the event of a natural disaster or special event.

The Emergency Services Team is a full service tactical team designed to handle high-risk incidents. This team consists of the Entry Unit, Containment Unit, Marksman Unit and Command Unit. In 2011, EST responded to 10 hostage/barricade incidents and served 13 high-risk warrants. EST also plays another role as an ILEAS Weapons of Mass Destruction team. EST is responsible for responding to incidents involving threats of chemical, biological, and radiological attack or contamination.

The Mobile Field Force is designed to provide rapid, organized response to civil disorder, crowd control and other tactical situations. MFF was created in 1994 to maximize the effectiveness of initial response efforts by police when a major civil disturbance occurs. In 2011, MFF responded to 11 incidents.

The Bartlett Police Department has one officer assigned to the Emergency Services Team and two officers assigned to the Mobile Field Force.

BARTLETT POLICE DEPARTMENT 2011 ANNUAL REPORT

In 2011, the Investigations Section underwent significant restructuring. Specifically, a new position of Detective Sergeant was added and the two-officer Directed Patrol Team (DPT) was moved from the Public Services Bureau. The Detective Sergeant is a first line supervisor who works closely with the detectives and investigators of the unit. Additionally, he assumed some of the responsibilities previously held by the Investigations Commander, allowing the Commander to concentrate on more high level responsibilities. The newly reorganized Investigations Section is now comprised of an Investigations Commander, a Detective Sergeant, one Secretary, four Detectives, two Directed Patrol Officers and one Narcotics Investigator. The detectives work ten hour days, four days a week and are on call for a seven day period, Monday through Sunday. This on call schedule is required by each detective every fifth week. The DPT officers work eight hour days which are often adjusted on a case-by-case basis. The narcotics investigator assists the Investigations Section with significant drug related cases.

An investigation is most often started after a patrol officer refers a case that cannot be completed without significant resources or within the patrol officer's work day. The Detective Sergeant reviews the cases applying several factors to determine the likeliness of solving the case. These factors include but are not limited to seriousness of the crime, clear descriptions to identify the offender or vehicle used, physical evidence available or a pattern of similar crimes. The case is then assigned to a detective or other team member to continue the investigation. The detective will use all information and evidence discovered and present this case to the prosecutor. The goal of each case is to paint a clear picture of the crime which a jury will easily understand and hand down a guilty verdict. Throughout the entire process, the detective will maintain an open line of communication with victims involved, offering referrals and resources as appropriate. Throughout the year, team members are continually receiving training to improve skills and knowledge. Networking with surrounding police agencies and members of the law enforcement community is performed daily. At the end of each month, a summary of all activity attributed to the Investigations Section is created by the Investigations Secretary. This summary serves many purposes, one of which is enable the Section to evaluate its performance and identify any areas for improvement. In 2011, the Investigations Section worked 330 cases. During the year, 257 cases were closed, some of which may have been ongoing from the year prior. The number of cases handled is a reduction from the year prior largely attributed to less missing persons cases

being investigated. Over the last year, the policies and procedures of the department and the Maryville Eisenberg Campus related to missing persons were reviewed and refined. In the interest of best serving the residents of Maryville, improvements were made which reduced the numbers of missing persons that have in the past been classified as at risk.



Front Row: Sergeant Yarwood, Secretary Allbee, Commander Winterstein
Back Row: Ofc Tellschow, Detectives Meade, Rakiewicz, Smith, Bosh, Ofc Simone

Missing Persons Cases	
Maryville Eisenberg Campus	53
Other Runaways	17
Missing Adults	14
Missing Juveniles	9
Abductions	0
Total	93

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Bartlett has one officer who serves in the capacity of an undercover narcotics agent. In 2011 he was assigned to the DuPage Metropolitan Enforcement Group (DuMeg) task force. DuMeg initiated 367 cases, conducted 260 assists to other agencies, and seized \$30,336,494.60 in street value narcotics, 54 vehicles, and 39 weapons in 2011. Additionally, DuMeg had nine cases in Bartlett and nine Bartlett residents were arrested by DuMeg. Bartlett's Directed Patrol Team (DPT) and Investigations personnel also conducted several illegal drug activity investigations in Bartlett in 2011:

- February-DPT conducted a joint investigation with the Hanover Park Police Department. During the investigation two subjects were arrested and charged with delivery of cannabis. A search warrant was executed on 1625 Evergreen Ave in Hanover Park and two pounds of cannabis were removed from the house.
- March-DPT conducted a control buy operation at 965 Stearns Road. Three subjects were charged during the investigation. 125 grams of cannabis were seized along with 100 Alazopram pills.
- May-DPT executed a search warrant at 181 Hillcrest after a short undercover investigation. One subject was arrested and charged with delivery within a school zone, possession of controlled substance and possession of drug paraphernalia. Seized during the search warrant was a small amount of cannabis and a small amount of methamphetamine.
- May-DPT executed a search warrant at 1035 Trillium Lane, after an undercover investigation. Seized were two guns, small amounts of cannabis, cocaine and mushrooms. Five subjects were charged.
- July-DPT observed a suspicious vehicle parked in the rear of 778 West Bartlett Road. During the investigation a small amount of cocaine was located inside the vehicle. The driver was charged with unlawful possession of a controlled substance.
- December-DPT observed a narcotics transaction in the parking lot of 843 Route 59. The driver and passenger were arrested, charged with delivery of cannabis and unlawful use of weapon. Seized during the investigation were two cell phones and \$1,015 in cash.
- December-DPT executed a search warrant at 490 Oak Glen Drive. One person was arrested and charged with misdemeanors. Seized was a small amount of cannabis.

Specialized Police Emergency Action Response Team



In 2011 the SPEAR Team was deployed numerous times to assist with service of search warrants in cases involving illegal possession and sales of narcotics, and related drug offenses. SPEAR was developed in 2008 and was designed to quickly and effectively neutralize a potentially dangerous environment thereby rendering it safe for all parties. The members of the team trained monthly with weapons and tactics. Annually, the team brings in nationally recognized police trainer Steve Claggett to keep the team's training and abilities contemporary.

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January

Detectives investigated a burglary from a concession stand used by the Bartlett Raiders Football program. Evidence Technicians were able to recover blood from the scene. The blood was analyzed and DNA was recovered. A suspect was identified and interviewed. A confession was obtained and the offender was charged with burglary and criminal damage to state supported property.

February

Detectives were asked to interview a suspected burglar who patrol officers believed committed a recent burglary to an auto. An interview was conducted and the suspect admitted to committing two burglaries in Bartlett and two burglaries in a neighboring town. Both Bartlett and this neighboring town obtained felony burglary charges for this suspect.

March

Detectives investigated a burglary to a house where blood was found after the suspect cut himself on a broken window. During the investigation, Detectives learned from another police agency that they came across a juvenile with a large cut to his hand. An interview was conducted and the juvenile confessed to the burglary and implicated a friend of his. Both juveniles were petitioned into the courts for burglary.

April

Detectives completed a lengthy investigation involving two separate home invasions committed by the same offender. Both cases occurred on garbage days about four months apart. When the female victims put their garbage out to the curb, the offender entered their houses. The first victim bit the offender and he fled. The second victim gave chase to the offender, hitting him with an extension cord. A suspect was found in the neighborhood. Detectives worked the investigation, ultimately obtaining a confession for both incidents. The offender was charged with home invasion, residential burglary, aggravated battery and multiple misdemeanor offenses.

May

Detectives worked a case where an employee of a loan center was obtaining personal loans using customer's information. The extensive investigation crossed city and state lines. The detectives worked with police from multiple jurisdictions developing a strong case against the offender. After several months of hard work, the offender was indicted on aggravated identity theft and other charges.

June

Detectives investigated a burglary to an auto that was parked at a community park. The offender stole a purse and its contents from this parked car. An investigation was started and it was discovered the offender used the stolen credit cards at various stores outside of Bartlett. After viewing surveillance footage, the offender was identified from prior knowledge of the detective. Warrants were obtained and ultimately the offender was arrested.

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In July, the entire Investigations Section completed a lengthy investigation which involved an offender uprooting flowers and bushes from multiple residences and businesses throughout the village for over a month. Early one morning, a Directed Patrol Team officer observed a female subject digging up bushes from the parkway at a shopping center in town. This person was interviewed by detectives and she admitted to multiple thefts throughout the village. She was charged with multiple counts of theft.

July

Detectives completed a financial identity theft investigation. The investigation revealed the victim allowed a friend to stay at his house for a period of time, due to hard times. The friend found a credit card and bank statement of the victim's and arranged to have the bills sent to an email account unknown to the victim. He also stole several thousand dollars out of the victim's savings account. Over several months, the offender charged the credit card to its limit, making minimum payments to keep the card active. While conducting a yearly credit check, the victim discovered the crime. The offender was charged with financial identity theft over \$10,000.00.

August

Detectives investigated two calls for indecent exposure that occurred within an hour of each other. A female was walking on the sidewalk when an SUV pulled over. The driver asked for directions and when the female approached the car to give him directions, she saw the male driver was masturbating. An hour earlier, another female in a different neighborhood, reported a similar situation. Patrol units located a vehicle and driver that matched the description. The offender was interviewed, along with the victims and witnesses. A confession was obtained and he was charged with public indecency.

September

Detectives investigated an armed robbery at the Burger King on Lake Street. The offender entered the restaurant after closing time through an unlocked employee exit. He approached two employees with a gun pointed at them. He robbed the employees of all the cash in the restaurant and fled the scene. An extensive and thorough investigation remains ongoing at this time. An offender has been tentatively identified, yet evidence is still being gathered to successfully bring charges against him.

October

Detectives worked a case involving an offender calling in fake prescriptions to a local pharmacy, alleging to be a doctor's office, and supplying fake patient names then arriving a short time later to pick up the prescriptions. Eventually, a pharmacist thought something was suspicious. A lengthy investigation identified the offender. The offender was located at a motel in the area. He was arrested and charged with two felony counts of unlawful acquisition of a controlled substance.

November

The detectives completed an investigation involving an offender stealing wallets from the Community Center locker room and using credit cards at various local businesses. Using surveillance footage from the Community Center along with surveillance footage from the merchants, a comparison was made and an offender was identified. The offender was interviewed and a confession was obtained. He was charged with two counts of theft.

December

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Traffic Officer Sheahan, High School SRO Rybaski, Middle School SRO Walsh, Canine Officer Kmiciek, K9 Brewster, Sergeant Pretkelis, Traffic Officer Sweeney, Crime Prevention Officers Flores and Alagna

The primary role of the Public Services Bureau is to assist the Patrol Section and the Investigations Section with any special traffic-related, residential, business, or community concerns brought to the attention of the department. The members of the Public Services Bureau also help organize and plan several of the larger police-community events such as National Night Out, the Fourth of July Festival, the D.A.R.E. Family Fishing Derby, and the annual Skate Park Bash. In 2011, the Public Services Bureau was comprised of two School Resource Officers, two Crime Prevention Officers, two Traffic Unit Officers, a Police Canine Unit, and a Sergeant. Each of these officers is highly trained to be an effective communicator, problem solver, and proficient in their areas of responsibility. During the past year, the Directed Patrol Team was reassigned to the Investigations Section and the Traffic Unit was reassigned to the Public Services Bureau.

School Resource Officers

The Bartlett Police Department and School District U-46 cooperatively assign a full-time School Resource Officer (SRO) at Bartlett High School and Eastview Middle School for a five-year assignment. Both officers are state-certified juvenile officers who are proficient in juvenile law. They are responsible for handling incidents reported by students or staff members. They also create a positive relationship with staff and students by attending school-related functions such as dances, football games, and basketball games.

During 2011, the High School SRO handled 138 reports and 97 arrests ranging from Possession of Cannabis, CDTP, Truancy, Battery and Thefts. He also taught five Civics classes regarding search and seizure laws, eight health classes regarding the affects of drugs and alcohol on the body, four classes regarding Peer Pressure, Theft, Drugs/Alcohol, and one class regarding DUI's, Zero Tolerance, and the Graduated License Laws. The Middle School SRO made eight arrests in 2011. She taught 134 classes for PROJECT ALERT, to help 7th grade students combat substance abuse. The SRO, who is a state-certified Evidence Technician, joined the 8th grade science teacher in four classes on fingerprinting, in a "CSI" like segment. In 2011, the SRO started a cooking club with 22 7th and 8th grade students. The students prepared appetizers and desserts in the Home Ec room after school once a week for six weeks.

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Crime Prevention Unit

One of the main goals for the Crime Prevention Unit is to work closely with the community focusing on safety, security and the prevention of crime through programs such as Business Watch, Fleet Watch, Neighborhood Watch, C.P.T.E.D. (Crime Prevention Through Environmental Design), Bank Robbery Training, 'Stranger Danger' Presentations, Bicycle Safety Program, Gang Presentations and D.A.R.E. A priority for the Crime Prevention Unit continues to be the D.A.R.E. (Drug Abuse Resistance Education) Program. The program is a cooperative effort between law enforcement and schools to prevent drug abuse and help students make healthy decisions. Nearly 700 fifth graders from eight Bartlett elementary schools participated in the 10-week curriculum that concluded with a graduation ceremony to recognize their hard work and achievements. The curriculum includes lessons on the dangers of alcohol, drugs, tobacco, peer pressure and bullying, an issue currently affecting our youth. The Crime Prevention Unit also participates in the following programs: Hanover Township's Open Gym, Internship Program, Station Tours, Alcohol/Tobacco Compliance Checks, and Wings & a Halo R.E.A.C.H. a Child program. The main purpose of this program is "To bring smiles to the faces of children in crisis in Illinois and across America through reading."

The National Night Out Celebration was hosted by the police department, along with assistance from the Village of Bartlett, the Park District, the Fire Protection District and Public Works. The celebration began with our 2nd Annual Twilight Skate Park Bash on July 29th in conjunction with our Pool Party. Approximately 1,000 people enjoyed games and crafts at the Jim Jensen Pavilion and skateboarding fun at the Bartlett Skate Park, which was lit by fire trucks. Attendees then cooled down at the Aquatic Center with root beer floats, a water

balloon toss and a swim. On Saturday July 30th, 17 neighborhoods hosted National Night Out Block Parties and competed for Best Lighting, Best Participation, Best Theme, Best Spirit, Rookie of the Year and Best Overall Awards. Bartlett's 18th annual National Night Out Picnic in the Park Celebration was held on Tuesday, August 2nd. The event began at the Jim Jensen Pavilion with the Bike ABC Check/Bike Ride with the Village President and ended at Bartlett Park. The entertainment included family games, a watermelon eating contest, face painting, and appearances by McGruff the Crime Dog, Skates from the Chicago Wolves, Benny the Bull from the Chicago Bulls, Storm



from the South Elgin High School, SpartaCat from Elgin Community College, Bartlett High School Hawk and Eastview Middle School Wolf. There were business displays such as the Chicago Fire Soccer skills exhibit and performances by Master Ko's Martial Arts, Hyperdogs, Division BMX Bike Stunt Team, Jesse White Tumbling Team and an outstanding performance by "Disney's Next Big Thing" singer Shealeigh Voigt. The celebration wrapped up with Business Star, Citizen Star and Block Party awards. An estimated 7,500 residents and neighbors participated in all of the events. The National Association of Town Watch awarded Bartlett 3rd place for 'Category 4' population of 15,000-49,999.

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Canine Unit

The Canine Unit is comprised of a team of one police officer and one police service dog. The team is responsible for providing canine support during general patrol operations and special criminal investigations, including narcotics search warrants. The 2011 Canine Unit has been in service since November 2004, after receiving eight weeks of basic canine handler training at TOPS (Tracking Obedience and Protection Services) In Dog Training Corporation, located in Grayslake, Illinois. To date, the canine unit is responsible for the location and apprehension of 32 offenders, wanted in offenses ranging from traffic to attempted homicide. The team has a bite ratio of .03%, well below the national canine industry average of 20%. During 2011, the team was responsible for the apprehension of ten offenders wanted for offenses ranging from aggravated battery to a police officer to armed robbery to arson. In 2011, the canine unit logged 234.5 hours of training, above the minimum canine industry standard of 192 hours. The canine unit is trained and certified in the detection of the following narcotic contraband odors: Cocaine, Heroin, Methamphetamines, and Cannabis. The team has a 97.6% rating of reliability in training and certification, the team has a 93.7% rating of reliability during deployments.

In June 2011, the Canine Unit achieved re-certification in "Police Utility Dog Title" and "Narcotics Detection Dog Team" with the North American Police Work Dog Association [NAPWDA]. This is a prestigious national certification, recognized by State and Federal Courts. The "Police Utility Dog Title" covers national certification in the following areas: Obedience, Article/Evidence Searches/Recovery, Building Searches, Area Searches, Tracking, and Aggression Control. The "Narcotics Detection Dog Team" covers national certification for detecting the odors of the following narcotics: Cocaine, Heroin, Methamphetamines, and Cannabis. In March 2011, the team also achieved recertification with the Northeast (Illinois) Multi Regional Training (NeMRT) through TOPS In Dog Training Corporation. The NeMRT recertification applied to the following areas: Obedience, Article/Evidence Searches/Recovery, Building Searches, Area Searches, Tracking, Criminal Apprehension, Obstacles/Agility, and Narcotics Detection.

The Canine Unit participates in department sponsored public relations, such as the Open House, National Night Out, and K9 Demonstrations at local schools and senior centers. The team also provides instruction to local police recruits on "Canine Orientation" at the Suburban Law Enforcement Academy. In 2011, the Northern Illinois Police Alarm System's Mobile Field Force Team (NIPAS MFF), specifically requested the Bartlett Canine Unit be assigned to the NIPAS MFF. The team will be joining the NIPAS MFF effective January 2012.



Monthly Highlights at A Glance

January: Located three arson offenders from Sycamore Trails Elementary School.

March: Re-certified through NeMRT and TOPS.

April: Located a burglary offender during a building search at the Walgreen's, 891 IL 59. Instructed the department's building search, K9 operations, and perimeter-containment training.

May: Assisted in the service of a search warrant in Bartlett where controlled substances were located.

June: Tracked and located an offender wanted for aggravated battery to a police officer, domestic battery, and resisting/obstructing a police officer, while assisting the Carol Stream Police Department. Re-certified through the NAPWDA in Grasonville, Maryland.

July: Assisted in the service of a search warrant in Bartlett where controlled substances were located.

September: Responsible for a surrender upon canine warning announcement during a open door investigation.

October: Tracked and located an offender wanted for armed robbery of the 7-Eleven, 125 East Lake Street. Responsible for a surrender upon canine warning announcement during a battery and aggravated assault investigation.

November: Received "K9 Recognition" at Village Board Meeting. Handler received "Meritorious Service Award" at department meeting. Tracked and located an offender wanted for armed robbery, while assisting the Streamwood Police Department.

December: Tracked and located an offender wanted for burglary in Bartlett.

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Recruitment

In late 2011, the department's Recruitment Team began the process of formulating and coordinating an active campaign to recruit quality candidates for the position of police officer. Following an initial set of meetings by the Recruitment Team, members established an agenda and timeline to attend future professional, college, and university career fairs in anticipation of our upcoming test. Having our officers attend these career fairs provides us with an excellent opportunity to advertise our upcoming test date while promoting our department's values and professionalism in the hopes of attracting potential new hires.

To date, the Recruitment Team's efforts have led to the collection of more than 300 contact cards which were completed by people who have expressed an interest in obtaining further information about our testing process. The department's next scheduled orientation and written examination for the position of Police Officer is in June 2012. The Recruitment Team will continue to actively participate in career fairs and will also launch a media and internet advertisement campaign throughout the early part of 2012 in an effort to attract candidates who would be well-suited to continue the tradition of providing quality police services to the residents of Bartlett.

Field Training Program

The department had one officer and one Community Service Officer attend Field Training Officer FTO certification in 2011. The Field Training Program continues to be an integral part of a new officers training. During the 2011 year, three new officers and one new Community Service Officer successfully completed the Field Training program and moved on to solo patrol. The Field Training Program consists of 10 members of the department that range from Commander to Community Service Officer. Every member of the Field Training Program plays



Front Row: CSO Perry, FTO Solesky, Sergeant Rummell, FTO Hecker, FTO Bansley
Back Row: FTO Meade, FTO Rybaski, FTO Neidlinger, FTO Roger, FTO Pearson

a critical part in developing the new employee. Each FTO of the program has been trained in a 40 hour course from the Sokolove Model of field training. The Field Training program is 14 weeks and consists of hands on training to build and strengthen the skills of the new employees, therefore preparing them to be on their own at the end of the 14th week. The officer program is broken down into four phases. The first three phases are each one month long and a different FTO is assigned to the new officer each month. With this process and following the mission and vision of the department, our Field Training Officers each provide the new officer with different set of skills. The last phase of the Field Training program is a two week "shadow" phase. The new officer is expected to handle their calls with little to no help from the FTO. If completed successfully, the new officer will be recommended to be on solo patrol. Each FTO carries the responsibility of shaping and molding the new officers, and because of this, Field Training Officers are chosen for both their professionalism and their ability to teach.

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The Bartlett Police Department has many diverse requirements which require a commitment to provide all personnel with the training needed to perform the duties assigned in an ethical, efficient and effective manner. Career development planning is a way to train and educate an employee to perform in the capacity where the employee desires to serve at a level that meets the needs of the department and the community. In order to achieve this result, the police department training program is designed to provide the opportunity for members to pursue a variety of career development options. Every year, the department issues a survey to all employees asking them to list training they may be interested in. This survey is then used as a career development tool to guide the Training Coordinator in choosing which classes to send an employee to and at what time. During 2011, we were able to send its employees to 9,800 hours of training.

Each year the police department schedules many in house trainings taught by police employees or guest speakers. Our in house instructors attended additional training to assist in keeping the in house training program up to date. These trainings included law updates, instructor development, and technique application updates. New this year was officer wellness training which included emotional and physical well being training utilizing the expertise of a local doctor of chiropractic medicine and a doctor of psychology. In 2011, Bartlett police employees completed training in the following areas:

- Baton and oleoresin capsicum recertification
- Building searches / K-9 operations
- CPR/AED training and recertification
- Emergency Vehicle Operators Course
- Physical skills training
- Duty weapon, secondary weapon, off-duty weapon qualifications
- Rifle instruction and recertification
- Taser operators training, recertification, and less lethal operators recertification
- MEGGIT – police “shoot/don’t shoot” simulator training
- Wicklander-Zulawski interview training
- Officer wellness training
- Animal chemical immobilization recertification

The Bartlett Police Department continues to educate their in house weapons and defensive tactics instructors. In 2011, our trainers attended many new and updated training classes to include combat mindset for patrol, knife defense and emergency applications for patrol, use of force workshop, mental preparation for winning violent encounters, tactical flashlight, duty belt assessment for tactical readiness, fighting tactics for police, master firearm recertification, 40 hour rifle instructor, MEGGIT instructor training, mechanical and ballistic breaching instructor, and advanced SWAT tactics.



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Training Highlights

- 5 officers attended Critical Incident Training
- 6 command staff attended the 2011 International Association of Chiefs of Police Conference in Chicago
- 9 officers attended the Illinois Tactical Officers Association Conference
- Canine Brewster and Handler Kmiecik were recertified by North American Police Working Dog Association
- 1 detective attended the Illinois Homicide Investigators Association Conference
- 1 commander attended the Greenleaf Center for Servant Leadership's Intensive Training seminar
- 1 commander attended the CALEA Conference in Colorado Springs, Colorado
- 1 officer attended Drug Abuse Resistance Education DARE certification
- 1 detective attended the Internet Crimes Against Children ICAC conference
- 1 officer attended the Illinois Crisis Negotiator Association conference
- 1 deputy chief attended the Federal Bureau of Investigation National Academy
- 1 sergeant attended the Northwestern University Center for Public Safety School of Staff and Command
- 1 sergeant attended the SLEA Management and Leadership Development Program
- 1 officer attended a 40 Hour Gang Enforcement Program
- 2 sergeants and 1 officer attended Tactical Command for Patrol training
- 2 officers attended a 40 Hour Tactical EMS provider TEMS course
- 2 officers attended the Juvenile officers state certification
- 1 officer and one CSO attended Field Training Officer program
- 1 detective attended Lead Homicide Investigator training
- 1 officer attended 40 hour Rifle/Carbine Instructor training
- 1 officer attended Fire and Arson Module 3 training
- 1 deputy chief & 1 commander attended the ILEAS conference in Springfield Illinois
- All officers completed monthly on-line Police Law Institute training
- The SPEAR Team members completed monthly training



Basic Training

Suburban Law Enforcement Academy SLEA Training

The Suburban Law Enforcement Academy provides basic recruit academy training. In 2011 we had two recruit officers complete basic academy training at SLEA. We also had several officers attend advanced training through SLEA's continuing education program.

Chicago Police Academy

We had one officer complete basic recruit academy training at the Chicago Police Academy.



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Traffic Enforcement



Traffic Unit Officers Sheahan & Sweeney

The primary purposes of traffic enforcement is to reduce the occurrence of motor vehicle crashes, educate motorists, and facilitate the safe and efficient movement of vehicular traffic within Bartlett. Traffic-related issues, such as neighborhood speeding complaints and traffic congestion generally rank high among residential concerns. The Traffic Unit is responsible for handling traffic-related complaints, as well as providing the public with information concerning traffic safety campaigns. In 2011, the Traffic Unit worked closely with School District U-46 after the high school bus transportation policy changed. The Traffic Unit monitored the traffic congestion near Bartlett High School before the start of school and all of the high school bus stop locations to address any safety or weather related issues. Additionally, the Traffic Unit worked with IDOT to monitor traffic congestion with the construction on Route 59 and Lake Street. In 2011 officers continued enforcement on the commercial motor vehicles using Bartlett's roadways and cited 15 commercial vehicles for weight violations. The total fines collected were \$15,512.

Parking Enforcement

The enforcement of all applicable parking violations is strictly handled by the police department. Many of these tickets are written for violations of the Village's overnight parking ban, which forbids parking vehicles on village streets between 2:00 am and 6:00 am. During 2011, the department wrote a total of 5,241 parking citations, including 1,825 tickets for overnight parking, 2,206 tickets for metered parking, and 1,211 tickets for failure to display a village sticker.

School Crossing Guard Program

The school crossing guards are tasked with ensuring the safety of school children required to walk to and from the middle school and six of the elementary schools located within Bartlett. 29 permanent crossing guards and 26 substitute crossing guards are posted at assigned intersections before school, at lunchtime, and after school to assist the school children safely cross the roadways at schools or nearby intersections. Before the start of the 2011/2012 school year, another permanent crossing guard post was added at Stearns Road and Prospect Avenue when the new traffic control light was installed.



All of the school crossing guards are mandated to attend an annual crossing guard training before the start of the school year. During the training, the guards learn about applicable traffic laws, village policies, and techniques needed for keeping children safe when they are crossing the roadways. Afterwards, they must be able to display proficiency during an outdoor practical session and then pass a written examination before they are assigned to a school crossing post. During the school year, the Community Service Officers and Traffic Unit Officers are responsible for evaluating the school crossing guards on two different occasions.

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Traffic Crashes

The police department handled 1,029 motor vehicle crash reports in 2011. The motor vehicle crashes were categorized:

Crashes involving vehicle damage	720
Crashes occurring on private property	174
Crashes involving personal injury	96
Crashes where one party fled the scene	36
Crashes involving a bicyclist or pedestrian	3
Crashes involving a loss of life	0

The top five motor vehicle crash locations and the total number of crashes at each location in 2011 were:

- Route 59 & Stearns Road 58
- Route 59 & Lake Street 55
- Route 59 & West Bartlett Road 36
- Route 59 & Army Trail Road 24
- Lake Street & Oak Street 24



Grants

In 2011, the Village received grant money from the Illinois Department of Transportation, to hire back officers in order to conduct extra enforcement during specific times of the year. The purpose of these grants is to reduce the incidence of alcohol-related violations, and non-compliance to passenger restraint laws, and the resulting motor vehicle crashes through highly visible increased traffic enforcement. This was the fourth year Bartlett received traffic safety grants. The 2011 grant was titled the Sustained Traffic Enforcement Program, or STEP. Officers worked 544 hours of extra traffic enforcement, conducted 629 traffic stops, issued 707 tickets, made 31 no valid license arrests, and 46 DUI arrests during the grant campaigns. The total number of DUI arrests for the year was 193.



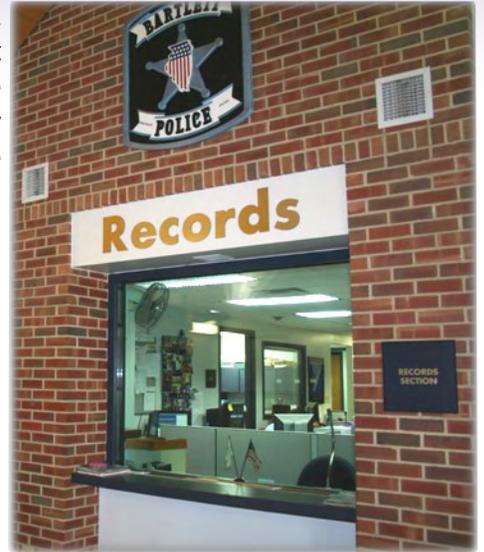
BARTLETT POLICE DEPARTMENT 2011 ANNUAL REPORT

Records Section

2011 has been a year of change and advancements in the Records Section. The new Records Management System (RMS), ID Networks, was rolled out in the beginning of the year. This system is the first step in changing the way reports are generated and stored. Police reports are now generated by officers in the squad car and uploaded electronically directly into the system. The department's booking program in the jail is now interfaced with the RMS so all arrest information can be imported into officer's reports, saving valuable time. Supervisors and Records Section staff are able to approve the reports electronically. Once approved, the reports are stored electronically on the department's server, saving paper and printing costs. Reports are only printed for court files or FOIA requests. Any necessary hard copy documents are scanned into the RMS and electronically attached to the corresponding report.

The department prides itself on providing outstanding customer service. The Records Section is staffed 24 hours a day, 7 days a week in order to provide quality service to residents and citizens requesting assistance. The department stresses efficiency without compromising the relationships between citizens, residents, and employees. We are able to accomplish this by providing on-going training and cross training of all personnel assigned to the Records Section. The staff consists of eight full time clerks and one Records Supervisor. In addition, there are two part time data entry clerks. They all work under the direction of the Administrative Commander. The clerks work 10 hour days, with shift rotations every 4 weeks. The Records Section is the information center of the department where all records are maintained and processed. We continue to report information regarding all of our traffic stops as part of the racial profiling legislation enacted in the spring of 2003. The legislation requires data collection for every traffic stop made by a police officer. This data is then entered into an in-house computer program and electronically sent to the Illinois Department of Transportation for compilation and report generation.

The Clerks also act as front desk/receptionists, greeting the public and answering all incoming phone calls to the department. Records Clerks are trained and certified in the use of LEADS (Law Enforcement Agency Data System) and perform matron duties for female prisoners as the need arises. Clerks are also required to monitor and respond to requests made by officers via the local police department radio frequency. It is a very demanding, multi-task oriented, and constantly changing environment.



E911 Communications

DuPage Public Safety Communications (DU-COMM) was created in 1975 to provide centralized communications for the northeast and northwest quadrants of DuPage County. DU-COMM, is an intergovernmental agency formed to provide emergency communications services to several police, fire, and emergency medical departments. DU-COMM serves 34 agencies covering 700,000+ residents of DuPage County. DU-COMM telecommunicators handled 30,670 total incidents for the Bartlett Police Department in 2011. This total represents an 8% decrease from the number of calls handled in 2010. Bartlett personnel generated 18,730 self-initiated activities, while DU-COMM created 11,940 calls for service. Anytime a citizen needs assistance from a police officer, firefighter or paramedic, DU-COMM takes the call via its 9-1-1 phone lines. DU-COMM took 286,762 emergency calls in 2011, which equals almost 786 calls per day. DU-COMM currently has 12 police and 6 fire console positions. Throughout the year, DU-COMM received many requests from police and fire agencies wishing to consolidate their dispatch centers by joining DU-COMM. In 2011, three police departments and one fire agency consolidated their dispatch services by joining DU-COMM.



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Administrative Tow Hearings

The Public Services Bureau Sergeant and Traffic Unit Officers are responsible for holding the monthly Administrative Tow Hearings on the third Wednesday of the month in the police department's training room. Since the administrative tow ordinance was passed in October of 2010, the department initiated 354 administrative tows involving driving while license suspended or revoked, driving under the influence, fleeing or attempting to elude a police officer, possession of a controlled substance, possession of cannabis in excess of 30 grams, speeding more than 40 miles above the posted speed limit, reckless driving,



driving without a valid driver's license, and leaving the scene of an accident involving personal injuries or damage to vehicle offenses. Preliminary hearings were held for eight vehicles that were subject to an administrative tow, one fine was dismissed. 22 motor vehicle owners appeared at the administrative tow hearings to contest the reason for the administrative tows. Five administrative tow cases were found to be in favor of the owner of the vehicle and the fees were refunded shortly after the hearings.

Court Liaison Program



The Court Liaison of the Bartlett Police Department is a civilian employee who is responsible for the coordination of court calls in Cook, DuPage and Kane Counties. The duties and responsibilities of the Court Liaison include assigning personnel court keys and schedules, retrieving the necessary court files, police reports and delivering evidence required for court. The Liaison is responsible for answering subpoenas in a timely manner, delivery of transmittals of citations, bonds and warrants to the Clerk of the Court.



The Court Liaison maintains professional, effective and open lines of communication between the Judges, State's Attorney's, Clerks of the Court, Attorneys and members of the police department to ensure effective and efficient interaction. Additionally, the Court Liaison monitors the scheduling and attendance, demeanor and testimony of police personnel. He is responsible for recording case dispositions and ensuring the court cases and records are appropriately filed upon returning from court.



In 2011, the Court Liaison attended 53 Cook County court dates. These dates involved local ordinance violations, traffic violations, misdemeanor traffic and misdemeanor criminal cases. There were 39 DuPage County court dates requiring the presence of the Liaison. These dates involved traffic violations and misdemeanor traffic cases.

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Front Row: Sergeant Crowley, Officer Goff, Officer Schulz, Officer Walsh
Second Row: Officer Jenkins, CSO Perry, CSO Lacriola, Officer Hecker, Officer Anderson
Back Row: Officer Meade, Officer Roger, Officer Cionko, Officer Pearson

Evidence Technicians (ETs) are a vital link in the successful identification of an offender and prosecution of the offender in a criminal court of law. An ET is usually called in to assist a police officer after a crime has been discovered. ETs use their training and tools to locate evidence left at the scene of the crime and employ many methods of evidence collection to include photography, fingerprint dusting, fingerprint fuming, impression casting, alternative light source imaging, DNA recovery and more. While there are 16 trained ETs, currently there is a group of 11 who are actively involved. These sworn officers and civilian employees are supervised by a sergeant who makes assignments and is responsible for keeping the unit up to date in both training and equipment. Two ETs are on the Major Case Assistance Team, one is assigned as the Supervisor in Charge of the Forensics Unit, and one member is trained as a Certified Arson Investigator. ETs are an integral part of the department's SPEAR team and respond with SPEAR when they serve search warrants to recover evidence listed on the warrant. This requires a skilled group of several ETs working together to process the scene, document, photograph, recover and package evidence to build a case against the offenders. In 2011 the ETs were split into 2 teams; Team Black and Team Red. Each team consists of 5 ETs and the Sergeant who rotated with each call out. The teams were designed with both senior and junior ETs so mentoring could take place.

The Property Control Unit is responsible for maintaining the integrity of evidence and the chain of custody for all found, recovered and abandoned property in our possession. This is overseen by the Property Custodian and a Sergeant. The Unit is responsible for receiving, storing, releasing and maintaining security of a wide variety of items. Each piece of evidence or property received is inventoried by the use of the BEAST software program and tagged with a bar code sticker, linking the item to a case number. The BEAST system allows ETs to enter processed evidence pending inventory by the Property Custodian. Evidence and property is disposed of pursuant to a court order, expiration of the statute of limitations and laws pertaining to found property disposal. When the owner of found property cannot be located, the property is processed and auctioned through Propertyroom.com. A large part of this property is bicycles.

The Village of Bartlett continues to participate in a pharmaceutical drop off program. The EPA has strict guidelines which prohibit medications being disposed into the garbage or flushed down the toilet, thus contaminating our environment and water supply. Residents may drop their discarded pharmaceuticals off at the Village Hall, which are collected and safely disposed of by a licensed medical waste hauler.

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Professional Accreditation

Accreditation is a process in which certification of competency, authority, or credibility is presented. For law enforcement agencies, this official recognition is overseen by the Commission on Accreditation for Law Enforcement Agencies (CALEA), a national organization formed in 1979 by the International Association of Chiefs of Police, the National Organization of Black Law Enforcement Executives, the National Sheriff's Association and the Police Executive Research Forum. The primary purpose of CALEA is to improve law enforcement service by creating a national body of standards developed by law enforcement professionals. CALEA accreditation has served as a strong foundation to assist the Bartlett Police department in attaining the high level of professional service it provides to the community. The police department employees work daily to maintain compliance with the standards. In 2011, the Planning and Research Unit completed an electronic "paperless" accreditation records process in order to increase the efficiency and reduce the amount of paper proofs of compliance involved. Proofs of compliance are the way we demonstrate we are actually doing what we say we are doing. Proofs can be reports, memos, training records, photographs, and interviews. The department was first accredited on November 22, 1997 and undergoes a re-accreditation process every three years to ensure continued compliance. We have since been awarded reaccredited status in 2000, 2003, 2006, and 2009. The police department was designated a "Flagship Agency" twice by CALEA for having continually demonstrated excellence in commitment to the accreditation process and a willingness to share with others our accreditation success. For Bartlett, accreditation is an ongoing endeavor for excellence and professionalism. In anticipation of the department's fifth re-accreditation review in 2012, the new electronic format was reviewed by several CALEA assessors.



Crime Analysis

Crime analysis is a law enforcement function that involves systematic analysis for identifying and analyzing patterns and trends in crime and disorder. Information on patterns can help police deploy resources in a more effective manner and assist detectives in identifying and apprehending suspects. In 2011, the Planning and Research Unit compiled data on an ongoing theft of plants from multiple residences and businesses. The analysis of this data was distributed to the officers, who were able to use it to focus their surveillance efforts and effect an arrest of the individual responsible. Crime analysis also plays a role in devising solutions to crime problems and formulating crime prevention strategies. Monthly statistical reports on criminal activity in Bartlett are also created and distributed to police personnel and the Village administration. The department is a member of the Crime Analysts of Illinois Association, an organization of approximately 50 police agencies from the Chicago area, which offers a network for regional crime analysis and information sharing as well as training and educational opportunities. The department is also a member of the International Association of Crime Analysts, an organization formed in 1990. In 2011 there were 2,238 members from 41 nations.



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Police Honor Guard

During the 2011 year the Bartlett Police Honor Guard took part in the following events.



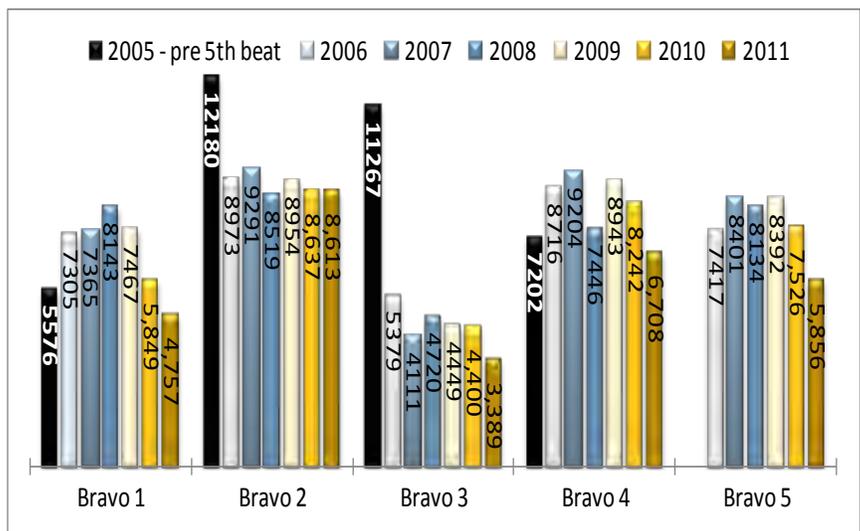
- **Posted colors for Bartlett Police Department Open House**
 - **Posted colors for S.L.E.A Class BA 11-02 graduation**
 - **Posted colors for BPD promotional ceremony**
 - **Assisted BFPD with raising of Patriot Flag**
 - **Presented colors at Village of Bartlett 9/11 Memorial**
 - **Posted colors for Bartlett Hawks Homecoming football game**
 - **Posted colors for new officer hire**

The unit remains on call for officers' funerals and any special events. The Honor Guard hopes only for the need to attend the latter.

Manpower Evaluation Project

In 2005 a committee was formed to evaluate manpower in order to assess whether the then current four patrol zone system would be sufficient to handle the growth of the Village and its demands on the police department. It was determined the four patrol zone system was outdated and a working five patrol zone plan was formed. The plan called for the hiring of six officers over the next 3 to 4 years. In 2011, 67% of the additional officers proposed in the plan had been hired. For the first six months of 2011, the "fifth beat" was staffed 63% of the time. The fifth beat was covered 70% of the available hours the second 6 months of the year. As a result, the fifth beat was covered 66% during 2011, up from 62% in 2010. The "fifth beat" plan has continued to be effective in handling the needs of community. The average response time from the communications center dispatch of a police call for service until the officer's arrival on the scene for 2011 was 2.48 minutes for all beats.

2011 average response time by patrol beat			
Beat	Dispatch to Arrival Minutes	# Minutes Difference from 2010	% Change
Bravo 1	1.78	-0.29	14.0% reduction
Bravo 2	1.92	+0.03	1.5% increase
Bravo 3	2.71	-0.56	17.1% reduction
Bravo 4	3.06	-0.15	4.7% reduction
Bravo 5	2.92	+0.08	2.8% increase
Average	2.48	-0.29	



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In 2011, police department employees drove 533,586 miles, an average of 44,466 miles per month. Monthly maintenance costs for police department fleet vehicles averaged \$3,051.80. Average monthly gas mileage for the entire fleet was 11.96 miles per gallon. The police department replaced two vehicles in 2011 including one Dodge Dakota 4x4 pickup assigned to a Community Service Officer and one Ford Taurus assigned to the Investigations Section. Both vehicles replaced in 2011 were replaced by similar vehicles offered on the State of Illinois joint purchasing contract. The Dodge Dakota 4X4 pickup truck was replaced with a 2011 Ford F-150 pickup truck. The Ford Taurus sedan was replaced with a 2011 Chevy Impala sedan. The police department added two vehicles to the fleet in 2011. A used 1994 International armored vehicle was purchased from Brinks for \$10 and is used to transport officers serving high-risk search warrants. A 2011 Mercury 380 boat was purchased to be used by police department staff during flood events within the Village.



Fleet Inventory

PATROL SECTION (MARKED SQUADS)

15 full size 4 door Sedans, 2 4WD SUV's

TRAFFIC UNIT (MARKED SQUADS)

2 full size 4 door Sedans

COMMUNITY SERVICE OFFICERS / PARKING ENFORCEMENT

3 4WD Intermediate P/U Trucks

INVESTIGATIONS SECTION

5 Intermediate 4 door Sedans, 1 4WD SUV, 1 Surveillance Vehicle

PUBLIC SERVICES BUREAU – 2 full size 4 door Sedans

CRIME PREVENTION UNIT – 1 Intermediate Station Wagon and 1 4WD SUV

CHIEF OF POLICE

1 4 door Sedan

CANINE UNIT

1 4WD SUV

INCIDENT COMMAND VEHICLE

1 FORD F-350

TASK FORCE VEHICLE

1 4WD SUV

COURT LIASION VEHICLE

1 full size 4 door Sedan

ARMORED VEHICLE

1 full size Armored Vehicle

BOAT

1 Mercury Watercraft

40 Vehicles Total



Month	Miles Driven	Gas in Gallons	Maintenance Cost	MPG
January	42,322	4,383	\$1,474.09	9.66
February	39,498	3,855	\$900.98	10.25
March	48,065	3,994	\$2,781.34	12.04
April	43,421	3,328	\$1,932.62	13.05
May	45,526	3,737	\$3,449.64	12.18
June	47,827	3,748	\$1,988.93	12.76
July	47,176	3,774	\$3,732.76	12.5
August	50,017	4,199	\$3,141.38	11.91
September	42,945	3,495	\$5,725.09	12.29
October	41,711	3,326	\$4,450.60	12.54
November	40,369	3,277	\$2,796.53	12.32
December	44,709	3,724	\$4,248.10	12.01
Total	533,586	44,840	\$36,622.06	143.51
Monthly Avg	44,466	3,737	\$3,051.80	11.96

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One of the many services supplied by the Village to the citizens of Bartlett is Emergency Management. Duties of Emergency Management are coordinated by the police department. Emergency Management activities are currently handled by the Deputy Chief of Administration and Administrative Commander. Plans, exercises and special programs are coordinated with State and County agencies throughout the year. By Illinois law, each Emergency Management Agency (EMA) has to perform a series of exercises throughout an 8 year time span. A full scale exercise is where a simulated disaster is planned and all people involved, such as police, fire, public works, schools, ComEd, NICOR, F.A.A. and other emergency response groups perform their tasks on scene as if the situation was actually occurring. While very intensive in planning and personnel, this type of exercise truly shows the strengths and weakness an agency may have, thus enabling better response to emergencies or disasters. Bartlett received credit for a full disaster exercise due to a real world event when we experienced a blizzard on February 1st. Several, if not all, of the Village's departments were involved in planning a response, implementation, mitigation, and assessment of action plans. Bartlett also experienced a train derailment on November 3rd; several departments of the village along with many outside agencies were needed to handle the event.



The Village is prepared to respond to disasters and emergencies, using both an Emergency Operations Center (EOC) and an Incident Command Vehicle (ICV.) The EOC is located in the basement of the police building and is well equipped with the necessary resources to perform strategic functions such as making police, fire, public works policy decisions, communications with responders in the field and other agencies, perform media relations, and purchasing necessary equipment and logistics to get the resources to the field. The ICV is a converted ambulance which has similar provisions to the EOC. From the ICV, field personnel can work the disaster tactically and provide emergency response workers in the field with the necessary equipment, as well as communicate with incoming response personnel and the EOC. The ICV is also used as a Command Post for special events, severe accidents and other emergencies.

In response to the flooding in 2010, the Village assessed needed resources to better respond in such an event. In 2011, we purchased a 12 foot Heavy Duty Mercury Hypalon boat that can hold up to seven people to get residents out of homes trapped by high water. It will also ferry village officials through flooded areas to assess damage. The boat has been listed with the Northern Illinois Police Alarm System and Illinois Law Enforcement Alarm System and can assist other agencies.

Training is a key component in planning and the emergency management staff is sent to various trainings throughout the year such as the Illinois Emergency Management Conference and other classes sponsored by IEMA and local county EMA's. Also police, public works and village staff are trained in the National Incident Management System (NIMS) and receive on-going training to remain compliant.

The police department created an Emergency Management Team at the end of 2011. Members are responsible for assisting with logistics during real world events. They will be charged with setting up and maintaining the EOC, boat, ICV, armored vehicle, and heating and cooling centers. The team will also help plan and implement any and all training exercises as it relates to emergency management.

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<i>Crime</i>	2011	2010
Part I Crimes	344	418
Homicide	0	0
Criminal Sexual Assault	4	4
Robbery	2	3
Aggravated Battery	4	4
Aggravated Assault	8	11
Burglary	42	39
Burglary to Motor Vehicle	60	119
Theft	214	223
Motor Vehicle Theft	8	11
Arson	2	4
Part II Crimes	1,696	2,130
Battery	148	180
Assault	2	9
Deception	129	53
Theft Other	1	3
Criminal Damage/Trespass to Property	273	359
Deadly Weapons	4	3
Sex Offenses	10	8
Gambling	0	0
Offenses Involving Children	78	162
Cannabis Control Act Violation	60	56
Controlled Substance Act Violation	12	3
Drug Paraphernalia Act Violation	34	24
Liquor Control Act Violation	107	106
Motor Vehicle Offenses	677	905
Disorderly Conduct	129	218
Interference with Public Officials	18	20
Intimidation	0	0
Visitation Interference/Kidnapping	1	1
Other Offenses	13	20
Services and Activities:	30,774	33,879
Service to Other Agency	942	725
Public Service	9,159	8,727
Public Complaints	6,283	6,849
Lost/Found/Missing	266	293
Mental Health Calls	64	79
Suicides	2	9
Suicide Attempts	11	19
Sudden Death Investigations	10	18
Traffic & Traffic-Related Activities	8,988	10,537
Traffic Crashes	1,049	1,142
Canine Assists	38	57
Possession of Tobacco by Minor	1	19
Miscellaneous Departmental Activities	3,961	5,405
TOTAL	32,814	36,427



<i>Arrests 2011</i>	Total	Adults	Juveniles
PART I CRIMES	55	37	18
Homicide	0	0	0
Criminal Sexual Assault	0	0	0
Robbery	1	1	0
Aggravated Battery	4	3	1
Aggravated Assault	4	4	0
Burglary	8	2	6
Burglary to Motor Vehicle	1	1	0
Theft	37	26	11
Motor Vehicle Theft	0	0	0
Arson	0	0	0
PART II CRIMES	578	518	60
Battery	48	41	7
Assault	0	0	0
Deception	4	4	0
Theft (Other)	0	0	0
CDTP/CTTP	24	12	12
Deadly Weapons	3	3	0
Sex Offenses	3	3	0
Offenses Involving Children	40	18	22
Cannabis Control Act Violation	49	44	5
Controlled Substances Violation	12	12	0
Drug Paraphernalia Act Violation	5	4	1
Liquor Control Act Violation	72	68	4
Motor Vehicle Offenses	259	259	0
Disorderly Conduct	40	32	8
Interference with Public Officials	4	4	0
Intimidation	0	0	0
Visitation Interference/Kidnapping	1	1	0
Other Offenses	14	13	1
SERVICE ARRESTS	44	40	4
Public Complaints	29	26	3
Warrant Arrests	14	14	0
Possession Tobacco Minor	1	0	1
TOTAL ARRESTS	677	595	82

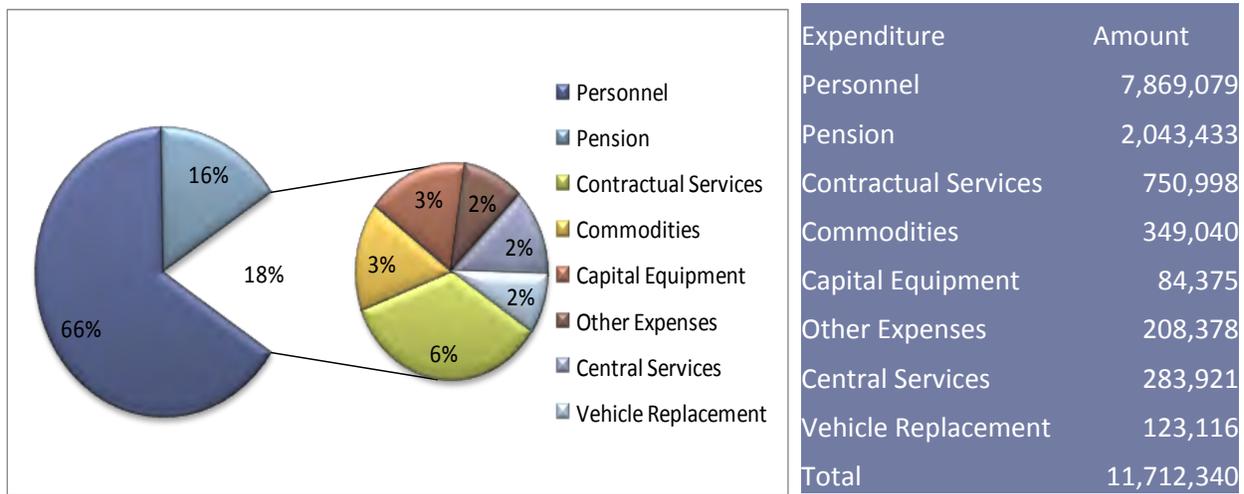
	Adult Male	Adult Female	Juvenile Male	Juvenile Female	Totals
January	7	2	3	1	13
February	11	3	0	2	16
March	10	2	1	0	13
April	8	1	0	0	9
May	12	3	0	1	16
June	7	4	0	0	11
July	16	5	0	0	21
August	10	3	0	0	13
September	8	2	1	0	11
October	7	2	0	0	9
November	5	2	0	1	8
December	12	1	0	0	13
TOTALS	113	30	5	5	153

BARTLETT POLICE DEPARTMENT 2011 ANNUAL REPORT

2011-2012 Police Budget

The total expenditures for the Village of Bartlett's 2011-2012 fiscal year was \$49,331,935, 2.74% decrease from the year before. Public safety expenditures were \$11.7 million. This represents 32% of the Village total. Police services represent 82% of total department expenditures while 28% is attributed to police pension. These numbers include increased personnel costs due to contractual obligations, increased employee insurance costs and two additional part-time crossing guards. Capital items include radio purchases to complete our compliance with the narrow banding of radio frequencies, surveillance van equipment, and new patrol cars.

The Village of Bartlett's fiscal year begins May 1st and ends April 30th. Preparation of the annual budget begins in September, and is approved by the Village Board in the beginning of April. The goal of the budget is to create a financial plan aimed at maintaining high service levels at the lowest possible cost in addition to addressing the goals identified in the Village's strategic plan.



Grants

The Police Department received \$72,362.20 in Federal and State grants in 2011. These funds were used for the following purposes:

\$4,555 was granted through the Bulletproof Vest Partnership Program from the United States Bureau of Justice Assistance to reimburse the Village for protective body armor for Police Officers and Community Service Officers.

\$64,021.20 was granted from the Illinois Department of Transportation Traffic Safety Division for extra traffic enforcement. These efforts were concentrated in the areas of alcohol-related and safety belt enforcement and will continue into 2012.

We were awarded \$2,530 by the Illinois Liquor Control Commission to assist in our compliance checks designed to prevent underage children from being able to purchase tobacco products. The annual Tobacco Compliance Checks Enforcement Program was conducted at 23 licensed tobacco sellers within the Village of Bartlett.

The Illinois Terrorism Task Force awarded \$1,256 to purchase and install interoperable communications equipment to assist with the transition to the narrowband 12.5 kHz channels by December 31, 2012, as mandated by the Federal Communications Commission.

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Years of Service

**25-29
years**

Investigations Secretary Janis Allbee {1983}

Chief Kent Williams {1985}

**20-24
years**

Officer Demetrius Sales {1989}
Deputy Chief Joseph Leonas {1990}
Officer David Smith {1990}
Officer Jean Walsh {1990}

Officer Jon Neidlinger {1991}
Officer Kevin Gost {1991}

**15-19
years**

Accreditation Manager Nora Ackerley {1992}
Data Entry Clerk Veronica McDermott {1993}
Officer Tammy Schulz {1993}
Officer Michael Hanrahan {1993}
Officer David Woollard {1994}
Commander Steven Winterstein {1994}

Sergeant Scott Yarwood {1994}
Sergeant Jessica Crowley {1994}
Officer William Hecker {1994}
Officer Richard Bosh {1994}
Commander Charles Snider {1995}
Commander Michael McGuigan {1995}

**10-14
years**

Officer James Zefo {1996}
Officer Michael Budds {1996}
Records Clerk Jean Schuelke {1996}
Sergeant Geoffrey Pretkelis {1996}
CSO Matthew Perry {1997}
Sergeant Michael Rummell {1997}
Officer Christopher Solesky {1998}
Records Clerk Susan Angelacos {1998}
Sergeant James Durbin {1998}
Deputy Chief Patrick Ullrich {1998}
Records Clerk Carol Barwacz {1998}

Data Entry Clerk Karen Foley {1998}
Records Supervisor Deborah Speciale {1999}
Officer Eric Roger {1999}
Records Clerk Peggy Carrick {1999}
Officer Jennifer Tonkovich {1999}
Officer Michael Kmiecik {1999}
CSO David Lacriola {2000}
PEO Shirley Evans {2000}
Officer Michael Gorniak {2000}
Officer Gary Mitchell {2001}
Officer Michael Tavalacci {2001}

**5-9
years**

CSO Keith Kollias {2002}
Officer Christopher Meade {2003}
Officer Christin Pearson {2003}
Officer Manuel Perez {2004}
Officer Andrew Bubis {2004}
Sergeant William Naydenoff {2004}
Canine "Officer" Brewster {2004}
Officer Victoria Anderson {2005}

Officer Robert Sweeney {2005}
Officer Eric Tellschow {2005}
Officer Mireya Flores {2005}
Records Clerk Denise Everly {2005}
Officer Karen Goff {2005}
Officer Kyle Rybaski {2005}
Officer Brian Simone {2006}
Officer Derek Bansley {2006}

**0-4
years**

Officer Chris Sheahan {2007}
Officer Amy Jenkins {2007}
Records Clerk Diane Fuentes {2007}
Officer Russell Cionko {2008}
Officer Jason Amore {2008}
Officer Thomas Alagna {2008}
Officer Patrick Carey {2008}
Officer Peter Rakiewicz {2008}

Records Clerk Patti Nudelman {2009}
Records Clerk Diane Combs {2009}
Officer Melissa Odisho {2009}
Officer Ryan Sieckman {2010}
Officer Brian Camarata {2010}
Property Custodian Mike Brady {2011}
Officer Tracey Hunter {2011}
Secretary Heidi Atkinson {2011}

Resignations:

Data Entry Clerk Shirley Deneen {serving since 1997}
Property Custodian Dean Norman {serving since 2005}

Records Clerk Denise Everly {serving since 2005}
CSO John Wester {serving since 2011}



BARTLETT POLICE DEPARTMENT
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